

Minutes of May 14th Outreach & Event Planning Meeting

A) Recommendations

1. The committee recommends that the County put all information concerning the Design Review Committee on the County's website and on the Freeland Community Forum. This includes announcements of all upcoming events, minutes of all subcommittee meetings, proceedings (voice recordings) of steering committee, items of general interest to the public.
2. The committee recommends that the meeting announcements be placed in the local newspapers. They should be put in the Community Calendar section two weeks before the meeting and each day that the paper is published up to the meeting.
3. The County should also e-mail meeting announcements to its list and ask the recipients to forward the information to their own distribution lists.
4. From time to time, Steve and/or Jeff should write stories for the paper that would engage the public.
5. The County should place in the local newspapers a call to college students living on Whidbey to join the committee or at least come to a meeting.

B) With regard to dissemination of hard copies, they can be delivered in Freeland to Mitch or Charlie and then Charlie and Mitch will see that they are distributed.

C) Each sub committee should produce minutes of each of their meetings and these minutes should be forwarded to the Freeland Community Forum and also to the County for placement on the County's website.