

## **BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING-MARCH 22, 2004**

The Board of Island County Commissioners convened in regular session at 11:00 a.m. on March 22, 2004, for a roundtable discussion with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Island County Courthouse Annex, 1 NE 6<sup>th</sup> Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda, *including* Diking Improvement District #4. Present were: William J. Byrd, Chairman, and Wm. L. McDowell, Member; Mike Shelton, Member, was absent due to attendance at a Risk Pool conference.

### **ROUNDTABLE MEETING WITH ISLAND COUNTY ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

**Elected Officials:** Tom Baenen; Sharon Franzen; Jan Smith for Mike Hawley; Linda Riffe;

**Appointed Department Heads:** Phil Bakke; Cathy Caryl; Betty Kemp; Elaine Marlow; Carol McNeil for Tim McDonald; Michael Merringer; Bill Oakes; Dan Sherk; Dick Toft

**Public:** Rufus Rose; Reece Rose

#### **Discussion - Issuance of Parking Decals**

Postponed until the next roundtable.

#### **Mandated Services**

In preparing for the budget process for 2005, Chairman Byrd would like to have from each Department at the time budgets are submitted a list of what services are mandated by law and those services currently provided but are not mandated by law.

#### **Roundtable Discussion**

##### **GSA**

Two new employees in GSA; plan to bring on new parks superintendent April 12.

##### **Juvenile & Family Court Services**

Referenced very positive article by Marcie Miller in the newspaper about drug court. Department case load has gone from 166 to 172.

##### **Treasurer**

Office inundated with telephone calls as a result of changes to new tax statements. There have been many positive comments about the new look and the envelop included, but also complaints that the statements no longer contain the legal description of the property. The plan is to have legal descriptions printed on the statements next year. As far as concerns expressed that with adding the bar code in some cases dropped a name off [husband & wife; or a partner in a partnership] Central Services is working now with new software to address that issue. Important to note that adding the bar code saved the County \$2,500.00 in mailing. This is a work in process and bugs will be worked out by next tax statement.

##### **Assessor**

Re-valuation area this year is all on Camano Island and hope to be finished with field work by the end of this month or the 15<sup>th</sup> of next month. At the time re-valuations are being done on Camano Island, new construction is being picked up. New construction will be flagged and appraisers will go back in June and July to see what has subsequently occurred. The Department picks up new construction throughout the entire County every year, resulting last year in \$156 million worth new construction. If adjustments have to be made to accommodate work load, the Department may have to just to pick up new construction only in the area where

field re-valuations are being done. It appears that may be necessary this year so could be looking at only \$20 million as opposed to \$156 million in new construction to generate revenue.

### **County Clerk**

New collections clerk position closed Friday; in the process of reviewing applications and hope to make a decision soon.

### **Planning**

Changing from UBC to IBC which will require an update of the County's building code, fire code, etc. Committee has been put together of builders, developers and architects to work with Building Division to come up with a recommendation to the Board on how to make that all happen within three to four months. This change will make the process much simpler.

### **Central Services**

Rolled over to the automated voice message system on Friday. Departments are requested that if they receive a misdirected call, please transfer the person to the office desired and not back to the switchboard. Will include in an informational e-mail to Departments that request as well as the suggestion from Mr. Toft that as a courtesy the person transferring the call stay on the line to talk to the person the call is intended for to tell them who the caller is, anything about the call, history, etc. CAMA (centralized automatic message accounting) system will enable ICOM to direct emergency response to the building and room # the call came from, expected to be up and running within two weeks. Video-conferencing Coupeville to Camano Island of Board meetings will be operational fairly soon, once microphones are installed, up and running. The Camano Multi-purpose Center now has a PA system installed and available for meetings held at that location.

### **Budget Director/Clerk of Board**

Efforts being made in coordinating Board meeting agendas to include as many items on the official agenda, distributed Wednesday prior to the Monday meeting, as possible. Items on the Chairman's Agenda are last-minute and the public does not have prior notice. Including as many items as possible on the Monday meeting agenda allows people to read what has been scheduled to come before the Board at a specific date and time. In the process now of drafting a procedure to follow, sort of a "reminder list" of things to keep in mind when scheduling an item before the Board, such as deadlines, number of copies to provide, when signatures are -needed before a document is scheduled, etc.

### **Human Resources**

In the last two weeks processed 420 applications for employment. While this indicates there are many looking for work, it remains important to take care of current employees: encourage, listen and nurture staff you have.

### **Sheriff**

April 1<sup>st</sup> the new Jail Superintendent on board, Wm. F. Dennis.

### **Public Works**

Scheduled Road projects of note include:

West Beach Road. Last 1-1/2 mile south, adding 6' shoulder to the road and fixing vertical alignment this summer. No road closure associated with the project, although there will be some delays due to the construction.

Bayview Road. Starting to purchase properties for the project.

Terry's corner, Camano Island. Constructing an 80-lot park & ride lot Washington DOT is funding; will be under construction this summer.

Noted the recent article by Marcie Miller about adding a second scale at the Coupeville solid waste transfer station, hoped to be up and ready for this summer. April 4<sup>th</sup> Wings of Gold marathon will occur again, starting at Cornet Bay Road [vicinity of boat dock] and running south to Coupeville; marathon should be finished six hours after start.

*Next Roundtable: April 26, 204 @ 11:00 a.m.*

The meeting at 1:30 p.m. began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the March 15, 2004 meeting.

**VOUCHERS AND PAYMENT OF BILLS**

The following vouchers/warrants were approved for payment by unanimous motion of the Board: Voucher (War.) # 185829 - 186064 . . . . . \$425,574.95.

**HIRING REQUESTS & PERSONNEL ACTIONS**

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

<b>Dept.</b>	<b>PAA #</b>	<b>Description/Position #</b>	<b>Action</b>	<b>Eff. Date</b>
Public Works	024/04	Laborer I, OH #2245.11	Replacement	3/22/04
Auditor	025/04	Records Processing Intern, #1512.01 Temporary – Grant-funded	New Position	3/22/04

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**MEMORANDUM OF UNDERSTANDING BETWEEN ISLAND COUNTY DEPUTY SHERIFF'S GUILD AND ISLAND COUNTY**

On recommendation by Mr. Toft, the Board by unanimous motion approved and signed Memorandum of Understanding between Island County Deputy Sheriff's Guild and Island County. The MOU with the Guild is for the 2003 contract, setting salaries and taking care of existing grievances on the table.

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**APPOINTMENTS TO VARIOUS BOARDS AND COMMITTEES**

By unanimous motion, the following appointments were made to three advisory boards:

**Clinton Ferry Advisory Board**

Todd Bitts, Langley, to fill an existing term to August 31, 2004

**Substance Abuse Services Advisory Board**

Ms. Mickie (Mary) Nowlin, Coupeville, for a three-year term expiring April 1, 2007

**Island County Water Resource Advisory Committee**

Malcomb Brian Peters, Oak Harbor, to fill an existing term to May 17, 2006.

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**STAFF SESSION SCHEDULE APPROVED FOR APRIL**

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The April Staff Session schedule was approved by unanimous motion of the Board, outlining the two regular staff sessions to be held on April 7 and April 21, both beginning at 9:00 a.m. The Staff Sessions are held in the Board of County Commissioners Hearing Room, Courthouse Annex, 1 N. E. 6<sup>th</sup> Street, Coupeville.

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**PERMIT TO SOLICIT COUNTY EMPLOYEES AT COUNTY FACILITIES– BOX LUNCH FUND RAISER- HARBOR HAVEN CRISIS NURSERY**

Pursuant to provisions of Island County Personnel Policies and Procedures Manual, Section 2.01.070, the Board by unanimous motion granted permission to Harbor Haven Crisis Nursery/CAPF to solicit sale of the box lunches to county employees at county facilities for delivery date of Thursday, April 22, 2004.

**HEARING SCHEDULED: RESOLUTION #C-29-04 AMENDING THE 2003 BUDGET**

As presented and described by the Budget Director, Elaine Marlow, the Board by unanimous motion, scheduled a Public Hearing to consider Resolution #C-29-04 Amending the 2003 Budget, for April 19, 2004 at 9:50 a.m. The budget amendment would recognize additional revenues identified to fund unforeseen expenditures that could not be known when the 2003

budget was adopted, and various departmental transfers from one budget category to another [described in Exhibit A]. *[Copies available on request from the Clerk of the Board]*

**RESOLUTION #C-30-04 SUPPLEMENTING CONDITIONAL APPROVAL OF THE CLINTON WATER DISTRICT'S COMPREHENSIVE SEWER PLAN**

Resolution #C-30-04, Resolution Supplementing Conditional Approval of the Clinton Water District's Comprehensive Sewer Plan, endorsed by the Clinton Water District Board of Commissioners at their monthly meeting on March 10, 2004, was adopted by unanimous motion of the Board *[Resolution #C-30-04 on file with the Clerk of the Board]*

**LIQUOR LICENSE APPLICATIONS APPROVED**

Liquor License Applications having been reviewed and recommended for approval by the appropriate County Departments, the Board by unanimous motion, approved the following:

- Correction to Liquor License Application #071237-3D for Change of Corporate Officers/Stockholders; Applicants: Camano Island Yacht Club; Bruce B. Cleveland; Bruce C. Bartlett, Pamela E. Cooper, and Marlene A. Purrier; for the Stanwood-Camano Yacht Club located at 129 N Sunset Drive, Camano Island, Wa.
- Special Occasion Liquor License Application #071076 - South Whidbey Shrine Club, for South Whidbey Masonic Center, Langley, on July 17, 2004, from 8pm to 10pm.

**INTERLOCAL AGREEMENT # SCDEM004-04 - SNOHOMISH COUNTY - GRANT FUNDING ASSISTANCE-HOMELAND SECURITY PLANNING/PREPAREDNESS**

Interlocal Agreement with Snohomish County for grant funding assistance for homeland security planning and preparedness, Agreement #SCDEM004-04 in the amount of \$314,474.92 (RM-GSA-04-0034) was approved by unanimous motion of the Board, prepared and submitted by GSA.

**GRANT APPLICATION – WASHINGTON STATE DEPARTMENT OF ECOLOGY COASTAL ZONE MANAGEMENT PROJECT ASSISTANCE 2004-2005**

Grant Application to the Washington State Department of Ecology, Shorelands & Environmental Assistance Program, for 2004-2005 Coastal Zone Management Project Assistance, in the amount of \$32,200 for a project leading toward a Comprehensive Shoreline Master Program update was approved by unanimous motion of the Board.

**CONTRACT # G001603 OGRD 101130 - WASHINGTON STATE UNIVERSITY FOR LANDOWNER EDUCATION ON AVAILABLE CONSERVATION PROGRAMS**

The Board by unanimous motion approved Contract #G001603 OGRD 101130 with Washington State University for Landowner Education on available conservation programs in the amount of \$7,325 (RM-EXT-04-0035).

**HEALTH DEPARTMENT CONTRACTS APPROVED**

Having been previously reviewed and discussed at Staff Session with the Health Services Director, the Board by unanimous motion approved and signed the following Health contracts:

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Contract #HD-01-04 - Compass Health - shared receptionist at Camano Health Care Center;  
\$500/mo. not to exceed \$5500 [RM-HLTH-02-0093]

Contract #HD-02-04 - Whidbey General Hospital - grant writing, \$19,807 [RM-HLTH-02-0100]

Contract #HD-03-04 - Snohomish Health District-Region 3 AIDS, \$69,905 [RM-HLTH-99-0014].

### **RESOLUTION #C-31-04 ESTABLISHING MONETARY LIMIT FOR CAPITAL OUTLAY PURCHASES AND ACCOUNTABILITY**

As submitted by the Island County Auditor, reviewed and discussed at recent staff session, the Board by unanimous motion approved Resolution #C-31 -04 Establishing the Monetary Limit for Capital Outlay Purchases and Accountability. Non-consumable items with useable life greater than one year whose purchase price is \$2,500 or more will be accounted for as fixed assets following procedures outlined in RCW 36.32 and the Budget, Accounting and Reporting System manual. Non-consumable items such as cell phones, cameras, calculators, etc., vulnerable to pilferage, will be accounted for and controlled even though not considered fixed assets. *[Resolution C-31-04 on file with the Clerk of the Board]*

### **MEMORANDUM OF UNDERSTANDING WITH WESTERN WASHINGTON UNIVERSITY FOR RECORDS MANAGEMENT INTERN**

Memorandum of Understanding between Island County and Western Washington University for records management intern in the amount of \$3,175 (RM-AUD-04-0037) was approved by unanimous motion of the Board.

### **MEMORANDUM OF UNDERSTANDING WITH WASHINGTON STATE AUDITOR'S OFFICE FOR INTERIM AUDIT WORK PERFORMED IN 2003**

Memorandum of Understanding with Washington State Auditor's Office for interim audit work performed in 2003 in the amount of \$13,039.20 (RM-AUD-04-0038) was approved by unanimous motion of the Board.

### **PUBLIC INPUT OR COMMENTS**

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Doug Brand, Clinton, representing "Concerned Citizens of Clinton" gave a special thank you for Commissioner Shelton, Josh Choate, Deborah Thompson and the rest of the staff who helped in developing the resolution the Board adopted earlier regarding the Clinton Water District (CWD). The Resolution expresses a good and appropriate sentiment, a good start for the County and CWD to acknowledge the difficulty of placing sewers and other urban services in rural areas. Concerned Citizens do not believe it goes far enough in defining the problem and addressing the true issue. The resolution states that CWD will obey the law when implementing the plan, and the real issue is what does obeying the law mean and more specifically, what does it mean to comply with the GMA in this case? He agreed with Commissioner McDowell when he stated in a March 10, 2004 South Whidbey Record article that "implementation of the Growth Management Act, with a comprehensive plan and development regulations were major accomplishments" and that "...Island County being the only county he knew of to have both a comp plan and enforcement regulations in place". The group agrees that planning policies and development regulations are a very important adjunct to the comp plan, in many areas done well and a credit to the Board of Commissioners. However, they believe that in the case of urban services (sewers) in rural areas the regulations and policies are essentially non-existent and regulations referenced in the resolution do not exist. The situation needs to be clarified if not rectified and public officials should be able to answer questions regarding these issues. The group requests that further discussions be undertaken regarding adding further detail to this issue at the county level through the implementation of county planning policies and development regulations, and on behalf of the group, would like to pursue that with Commissioner Shelton at the earliest possible time.

Rufus Rose, Clinton, referenced landfill issues, referenced copy of the Washington State Auditor's Office Report on Financial Statements, Report #65561 for period ending December 31, 2002. Page 34, note 11 indicates that "Island County has a number of closed landfill sites, which may possibly have a potential risk of environmental liability. Two closed landfills, Hastie Lake and Cultus Bay, were subject to investigation during 2000. Both sites were determined to be pollution free.". Page 37, note 13, identifies \$2,363,879 in cash reserve for unanticipated landfill environmental hazards. The Health Department declared the Cultus Bay site as no further action required to monitor. That, coupled with this report, sounds like there is no problem; however, the Washington State Department of Ecology still enforces 1,000' buffer around property line. That buffer and the anxiety that comes with it creates at least a cloud over the suspicion of safety of living on such a property, the citizen left with a compromised value they did not cause. Mr. Rose has been pursuing this issue as an agent for a person next to Cultus Bay landfill. A draft letter reports on progress Mr. Rose has been making, including meeting with several county staff; that letter will probably be in the hands of the Board this week asking for more information.

The Commissioners, in response to Mr. Rose, made some clarifications about mandated

and non-mandated services. Some services are mandated because of a State law, but there is a question about what level of service to provide. Some services provided that are not state-mandated would include things like having on staff a hydrogeologist, but one Commissioner McDowell personally feels that as an island, water is the most important natural resource and very important for county government to understand what that resource is all about and how lack of it or location might impact land use in future years. Some other programs and services not mandated would include Birth to Six child program, WSU, parks, etc.

Reece Rose, Clinton, relating to purchase orders for vehicle purchases, noted that the purchases were not proposed from local dealerships and was curious if the higher sales tax in Island County might be the problem, as compared to Snohomish County, for example. Commissioner McDowell confirmed that the Board made sure that local businesses got an opportunity to bid for the vehicles as opposed to the County just purchasing off the State contract. That was done; however, none of the local dealerships could meet the price of the State Contract. County Engineer, Dick Snyder, observed that the difference had to do with more than just taxes.

**RESOLUTION #C-32-04/R-09-04 – PURCHASE ASPHALT ZIPPER BUCKET MOUNTED PORTABLE MILLING/TRENCHING MACHINE AS SOLE SOURCE AND APPROVAL OF PURCHASE ORDER**

- Resolution #C-32-04/R-09-04 In the Matter of Purchasing an Asphalt Zipper Bucket Mounted Portable Milling/Trenching Machine as Sole Source was approved by the Board on unanimous motion, per the recommendation of Bill Oakes, Public Works Director. Following adoption of the Resolution, the Board by unanimous motion approved and authorized the Chairman's signature on the Purchase Order for the Asphalt Zipper Bucket Mounted AZ480S Asphalt Zipper in the amount of \$86,932.41 (incl. tax). [Resolution #C-32-04 on file with the Clerk of the Board]

**BIDS REJECTED: CULVERT SUPPLIES FOR 2004**  
**RESOLUTION #C-33-04 APPROVED - BID RE-CALL AUTHORIZED**

- With regard to receipt of bids for Culvert Supplies for 2004 the Board accepted the recommendation of the Public Works Director and by unanimous motion rejected bids received since neither bidder complied with bid specifications. Having rejected those bids, the Board then by unanimous motion approved Resolution #C-33-04/R-10-04 In the Matter of Approving Specifications & Authorizing a Re-Call for Bids for 2004 Culvert Supplies, with bid opening to be the 13<sup>th</sup> day of April, 2004 at 10:00 a.m., Meeting Room B-101, 1 NE 6<sup>th</sup> Street, Coupeville, Wa. [Resolution #C-33-04 on File with the Clerk of the Board]

**BID REJECTED FOR PUBLIC WORKS ADMINISTRATION VEHICLES**  
**PURCHASE AUTHORIZED FROM WASHINGTON STATE CONTRACT**

As mentioned previously, Mr. Oakes confirmed that local dealerships were afforded the opportunity to compete against the State Contract; only one dealership responded and was unable to meet or beat the State Contract price. His recommendation was that the Board reject the bids and purchase the vehicles at the lower price off State Contract. Based on review and recommendation of the Public Works Director, the Board by unanimous motion rejected bid for Public Works administration vehicles, and agreed that the vehicles be purchased from Washington State Contract.

By unanimous motion the Board approved purchase of Public Works Administration Vehicles from Washington State Contract vendors, and authorizing the Chairman's signature on the purchase orders:

-State Contract No. 5103 - Harris Ford, One (1) 2004 Ford Taurus Full Size Sedan;  
\$13, 683.61 (incl. SST, processing fees & license)

-State Contract No. 5403 - Bud Clary Chevrolet – Two (2) 2004 Chevrolet Ext. Cab 4x4; \$37,326.76 (incl. SST, processing fees & license)

-State Contract No. 5603 - Frontier Ford; One (1) 2004 Ford F250 XL ¾ Tn 4x4; \$22,878.52 (incl. SST, dealer processing fees & license).

**QUIT CLAIM DEED – WSDOT TO ISLAND COUNTY; BAYVIEW ROAD VICINITY SR 525 PER  
TURNBACK AGREEMENT TB 1-0136.**

Mr. Oakes presented for Board acceptance a Quit Claim Deed from Washington State Department of Transportation for Bayview Road vicinity SR 525 per Turnback Agreement TB 1-0136, initiated in 1999. This Quit Claim Deeds returns that right of way to the County. The Board, by unanimous motion, approved and accepted the Quit Claim Deed from Washington State DOT to Island County for Bayview Road vicinity SR 525.

**LEASE AGREEMENT BETWEEN PORT OF COUPEVILLE & GREENBANK FARM MANAGEMENT  
GROUP, A WASHINGTON NON-PROFIT CORPORATION**

Mr. Oakes requested the Board agree to sign a letter waiving the County's rights under section of the Executory Conditional Sale Contract of September 15, 1997 to declare the entire remaining balance of the purchase price immediately due and payable when the Port executes the lease to Greenbank Farm Management Group, conditioned on two things:

1. Lease is signed by the Port of Coupeville and Greenbank Farm Management Group;
2. Receipt of satisfactory letter from bond counsel confirming that signing the lease will not endanger the tax exempt status of the bonds.

By unanimous motion, the Board approved and authorized the Chairman's signature on a letter on behalf of the Board agreeing to waive the County's ability to call the bond due contingent

upon two items: (1) that the lease is the same or substantially the same lease as brought forth to the Board today; and (2) that after bond counsel has reviewed the lease, counsel can satisfactorily verify that it in no way harms the County's ability to have bond continue in tax exempt status.

**CONTRACT RENEWAL - HEARING EXAMINER CONTRACT**

On recommendation of approval from Phil Bakke, Planning and Community Development Director, the Board by unanimous motion approved the Contract renewal of the Hearing Examiner Contract for a two year period effective April 1, 2004 to March 31, 2007, for an annual contract amount of \$38,556 (RM-PLAN-0030-04).

**RESOLUTION #C-34-04 (PLG 010-04) EXPANDING THE SERVICE AREA FOR THE WEST DEER LAKE  
WATER SYSTEM INTO THE ISLAND COUNTY COORDINATED WATER SYSTEM PLAN**

Mr. Bakke presented the request under the Island County Water System Plan to expand the water service area for the West Deer Lake Water System into the Island County Coordinated Water System Plan. The system is approved for twenty-one connections, nine of which are currently in use. Proposed action would expand that to the five additional parcels as shown on Exhibit A to the resolution.

By unanimous motion, the Board approved Resolution #C-34-04/PLG-010-04 expanding the service area for the West Deer Lake Water System into the Island County Coordinated Water System Plan. [Resolution #C-34-04/PLG-010-03 on file with the Clerk of the Board]

**HEARING SCHEDULED TO CONSIDER THREE OPEN SPACE APPLICATIONS**  
**OPS #307/03 STEVEN AND MARIJES JONES; OPS #399/03 FREI TIMBER COMPANY; OPS #339/03**  
**RANDALL CROSBY FOR CROSBY RESTORATION, INC.**

By unanimous motion, as presented by Mr. Bakke, the Board scheduled a public hearing for April 12, 2004 at 10:30 a.m. to consider three Open Space Applications:

- OPS #307/03 Steven and Marijes Jones

Requesting that 9 acres of their 10-acre parcel be placed in the Timber Land current use classification. Parcel R22912-363-5050 located on south Whidbey Island, WA

Recommendation: Conditional Approval

- OPS #399/03 Frei Timber Company

Requesting that 16.85 acres be placed in the Timber Land current use classification. Parcel S7674-00-0000D-0 located on south Whidbey Island, WA.

Recommendation: Conditional Approval

- OPS #339/03 Randall Crosby for Crosby Restoration, Inc.

Requesting that 40 acres be reclassified from Designated Forest to the Timber Land current use classification.

Recommendation: Conditional Approval.

**FINAL SIGNATURE: PLP 183/00 - JERRY MORRISON ON BEHALF OF MORNINGSIDE HILL**  
**PARTNERSHIP**

Jamie White, Assistant Planner, presented for final approval and signature the request by Jerry Morrison on behalf of Morningside Hill Partnership for final approval of a 24-lot long plat, located west of Woodard Avenue, South Whidbey, in the NE quarter of section 15, Township 29 North, Range 2 East, W.M., Washington. Tax Assessor's Parcel numbers R2219-472-3110, R22915-472-2780, R22915-505-2790, R22915-505-3120. The PLP was granted conditional preliminary approval on February 15, 2002. On review of the application staff determined that all conditions of preliminary approval had been met. A bond for the amount of \$1,000 was accepted by the Board on March 8, 2004 to defer the completion of a traffic mitigation project prior to issuance of any building permits. Staff recommends the Board grant final PLP approval.

By unanimous motion, the Board gave final approval for PLP 183/00, Morningside Hill, as presented.

**EXECUTIVE SESSIONS HELD**

Chairman Byrd announced that the Board would be meeting in Executive Session today at the times and for the purposes noted below. He anticipated each of the two sessions would last one-half hour and did not expect to return to open public session afterwards for any action as a result of either session.

**3:00 p.m.** RCW 42.30.110 (1) (i) to discuss with legal counsel matters relating to agency enforcement actions or to discuss pending or potential litigation

**3:30 p.m.** RCW 42.30.110 (b) to consider the site or the acquisition of real estate.

**SPECIAL SESSION NOTED**

The Special Session scheduled for Friday, March 19, 2004, at 3:30 p.m., Island County Courthouse Annex, Commissioners Hearing Room (#102B), 1 N. E. 6<sup>th</sup> Street, Coupeville, Wa. for the purpose of discussing the Camano Commons Building Permit was earlier canceled.  
[to be rescheduled]

The Board will meet in special sessions Wednesday, March 31, 2004 as follows in Island County Courthouse Annex, Commissioners Hearing Room (#102B), 1 NE 6<sup>th</sup> Street, Coupeville, WA

9:00 a.m.

(a) **Public Hearing** Ordinance #C-27-04 In the Matter of Amending the Island County District Court Districting Plan, Chapter 1.12 ICC, to Establish a Langley Municipal Court Department

(b) **Consider for** Adoption two Interlocal Agreements between Langley and the County to (1) fund the City's Financial responsibility for the court and probation services; and (2) for misdemeanor prosecution services

12:00 Noon: [or thereabouts, specific time will be just after conclusion of RTPO meeting which begins at 10:00 a.m.].

Location: Island County Courthouse Annex; Commissioners Hearing Room (#102B) 1 NE 6<sup>th</sup> Street, Coupeville WA. For the purpose of allowing County Commissioners' participation in a Joint Council of Governments meeting with Elected Officials from Island County, City of Oak Harbor, City of Langley, Town of Coupeville and Port Districts.

There being no further business to come before the Board at this time, the meeting adjourned at 4:00 p.m. following completion of the executive sessions. The next Regular Session will be held on April 5, 2004, at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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William J. Byrd, Chairman

Wm. L. McDowell, Member

[Mike Shelton, Member – absent]

ATTEST: \_\_\_\_\_  
Elaine Marlow, Clerk of the Board