

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - JUNE 6, 2005

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 6, 2005 at 9:30 a.m. in the Island County Courthouse Annex, Hearing Room, 1 N. E. 6th Street, Coupeville, Wa. Mike Shelton, Chairman, Wm. L. McDowell, Member, and William J. Byrd, Member, were present. The meeting began with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes from the following meetings: May 23, 2005 Special Session; May 23, 2005 Regular Session; and May 27, 2005 Special Session.

VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved the payroll dated May 31, 2005, as well as the following vouchers/warrant: Voucher (War.) #214693-215108 \$545,541.97.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Dick Toft, Human Resources Director, the Board by unanimous motion, approved the following personnel action authorizations:

Dept.	PAA #	Description/Position #	Action	Eff. Date
Facilities	040/05	Night Custodian .5 fte #901.07	Replacement	6/6/05
GSA	041/05	Adm. Asst .8 fte #1508.00	Replacement	6/13/05
Planning	042/05	Plans Ex/Bldg. Insp Trainee #418.05	Replacement	6/6/05
Health	043/05	Proj. Asst. Drink. Water #2421.00	Replacement	6/6/05

BID AWARD RECOMMENDATION - TITLE REPORTS FOR THE 2005 TAX FORECLOSURE

Linda Riffe, Island County Treasurer, postponed the bid award until next Monday, due to the fact that Land Title withdrew their bid as of this morning, unable to accommodate the County at this time. She has been in touch with the other two bidders and hopefully will be able to make a recommendation to the Board next Monday. Because the number of title reports needed exceeds the number of reports each company can complete within the allowed 45-day period, bidders were required to specify the maximum number of reports that can be completed within that allotted period.

REAPPOINTMENTS TO ISLAND COUNTY AFFORDABLE HOUSING ADVISORY BOARD

The Board, by unanimous motion, reappointed to the Island County Affordable Housing Advisory Board the following individuals for three year terms to June 15, 2008: Jodi Kittleson, representing Whidbey Island Bank and Bill Morrow, representing Service Alternatives.

INTERAGENCY AGREEMENT CONTRACT #C0600002 – WASHINGTON STATE DEPARTMENT OF ECOLOGY - REMOVAL OF LITTER AND ILLEGAL DUMPING AND PROVIDE LITTER PREVENTION EDUCATION

The Board by unanimous motion approved Interagency Agreement, Contract #C0600002 (RM-EXT-05-0060), in the amount of \$59,000 with the Washington State Department of Ecology to provide funds for removal of litter and illegal dumping and to provide litter prevention education.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - JUNE 6, 2005

CONTRACT WITH WASHINGTON STATE DSHS JUVENILE REHABILITATION ADMINISTRATION TO PROVIDE FUNCTIONAL FAMILY THERAPY TO JUVENILE COURT SERVICES CLIENTS

The Board by unanimous motion, approved a contract with the Washington State Department of Social and Health Services, Juvenile Rehabilitation Administration, to provide functional family therapy to Juvenile Court Services clients, in an amount not to exceed \$15,000 (RM-JUV-04-0113).

GRANT AGREEMENT G-2840 AND AMENDMENT NO. 1 WASHINGTON STATE SECRETARY OF STATE - VOTER REGISTRATION SYSTEM

Grant Agreement Contract G-2840 (RM-AUD-05-0061) - and Amendment No. 1 G-2840-A1 (RM-AUD-05-0062), with the Washington State Secretary of State for the purchase of a voter registration system compatible with the statewide voter registration database, in an amount not to exceed \$154,000 was approved by unanimous motion of the Board, as recommended by Suzanne Sinclair, Island County Auditor.

LIQUOR LICENSES APPROVED

Accompanied with appropriate Island County departmental recommendations for approval, the Board by unanimous motion approved the following liquor license applications:

Special Occasion Liquor License #071076 by the South Whidbey Shrine Club for a special occasion to be held July 16, 2005 from 4:00 p.m. to 8:00 p.m. at the Masonic Center, intersection of Bayview Road and Grim Roads, Langley, WA

Liquor License #087232-3D by Alf's Pizza Inn, Inc., Brett T. Olson, Brian Todd Olson, and Judith Eileen Olson d/b/a, located at 848 N. Sunrise Blvd. #G, Camano Island, WA.

CONTRACT #E05-255 - WASHINGTON STATE MILITARY DEPARTMENT AND DEPARTMENT OF HOMELAND SECURITY - DHS EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDS TO LOCAL JURISDICTIONS' EMERGENCY MANAGEMENT PROGRAMS

As reviewed and approved at the June 1st Staff Session, the Board by unanimous motion approved Contract #E05-255 (RM-DES-05-0063) between Island county and the Washington State Military Department and Department of Homeland Security to provide DHS Emergency Management performance grant funds to local jurisdictions' emergency management programs, in the amount of \$10,607.

SERVICE CONTRACT – FUJITSU FOR ADVANCE EXCHANGE SERVICE PROGRAM FOR BUDGET OFFICE SCANNER CONTRACT

As presented by the Budget Director, reviewed and approved at the Staff Session June 1st, the Board by unanimous motion approved a Service Contract for a one year period with FUJITSU for Advance Exchange Service Program for Budget Office Scanner Services Contract (RM-Budget-05-0064) in the amount of \$1,295.00.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - JUNE 6, 2005**COUNTY DESIGNATED MENTAL HEALTH PROFESSIONAL**

By unanimous motion, the Board approved William Getz, M.S.W. as County Designated Mental Health Professional.

RESOLUTION #C-64-05/R-27-05 INITIATING COUNTY ROAD PROJECT - PENN COVE ROAD

As presented and recommended by Bill Oakes, Public Works Director, the Board by unanimous motion approved Resolution #C-64-05/R-27-05 in the matter of Initiating County Road Project designated as CRP 05-02, Work Order 360, Penn Cove Road slope stabilization at two locations, for a total appropriation of \$68,000.00. *[Resolution #C-64-05 placed on file with the Clerk of the Board]*

RESOLUTION #65-05/R-28-05 INITIATING COUNTY DRAINAGE PROJECT- UTSALADY ROAD STORMWATER DRAINAGE OUTFALL

As presented and recommended by Mr. Oakes, the Board by unanimous motion approved Resolution #C-65-05/R-28-05 in the matter of Initiating County Drainage Project designated as CDP 05-01, Work Order 168, Utsalady Road Stormwater Drainage Outfall, for a total appropriation of \$138,000.00. *[Resolution #C-65-05 placed on file with the Clerk of the Board]*

RURAL ARTERIAL PROGRAM PROJECTS APPROVED

Per recommendation of Mr. Oakes, the Board by unanimous motion approved the following Rural Arterial Program projects (RAP):

PW-0520-220 - County Road Administration Board (CRAB) Project Agreement for Construction Proposal, Arrowhead Road-1, M.P. 00.20 to 00.95, increasing the amount of authorized RATA funds by \$441,130.00 for total project in the amount of \$500,000.00.

PW-0520-221 - County Road Administration Board (CRAB) Project Agreement for Construction Proposal for Frostad Road Phase 2, M.P. 06.80 to 07.10, for total authorized RATA Funds in the amount of \$658,870.00.

LOCAL AGENCY PARTICIPATING AGREEMENT – WASHINGTON STATE DEPARTMENT OF TRANSPORTATION #GCA 4366; MONROE LANDING ROAD

The Board, on recommendation of Mr. Oakes, approved by unanimous motion Local Agency Participating Agreement #GCA 4366 (PW-0520-222) between Island County and Washington State Department of Transportation, for construction of 60' right turn pocket at Monroe Landing Road, in the amount of \$20,250.00.

CHANGE ORDERS APPROVED - WOODLAND BEACH ROAD CRP 04-04

On recommendation of Mr. Oakes, the Board by unanimous motion approved Change Order #1 and Change Order #2 to Woodland Beach Road Project, CRP 04-04, Work Order 131, as allowed under WSDOT 2004 Standard Specifications, for an estimated contract total after the change orders \$260,922.00.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - JUNE 6, 2005

MONROE LANDING ROAD CRP 02-03, WORK ORDER 356 – QUIT CLAIM DEED AND CONSTRUCTION EASEMENTS

By unanimous motion, as recommended by Mr. Oakes, the Board approved the following Quit Claim Deed and Construction Easements associated with Monroe Landing Road CRP 02-03, Work order 356:

Construction Easement PW-0520-178 [mutual benefit] between Island County and Glenn E. & Julia A. Baxter, Parcel 510-5130; Sec. 21, Twp 32N, R 1E.

Quit Claim Deed between Island County and Stephen M. & Chelsee L. Walden, with compensation in the amount of \$500.00 for land; Parcel 489-3640; Sec. 21, Twp 32N, R 1E.

Construction Easement PW-0520-144 [mutual benefit] between Island County and Stephen M. & Chelsee Walden, Parcel 489-3640, Sec. 21, Twp 32N. R 1E.

ADOPT-A-ROAD LITTER CONTROL PROGRAM RENEWAL AGREEMENTS

The following Adopt-A-Road Litter Control Program renewal agreements were approved by unanimous motion of the Board:

1. Langley United Methodist Church, Bayview Road from Langley City Limits to Grange Hall.
2. Veteran's of Foreign Wars Post 7392, Ault Field Road from Goldie Road to Highway 20.

MEMORANDUM OF UNDERSTANDING #G9290050005 - U. S. DEPARTMENT OF INTERIOR, NATIONAL PARK SERVICE, EBEBY'S LANDING NATIONAL HISTORICAL RESERVE, WASHINGTON STATE PARKS AND RECREATION COMMISSION, ISLAND COUNTY AND THE NATURE CONSERVANCY - WEED CONTROL AND ERADICATION

Having previously been discussed at Staff Session, the Board by unanimous motion approved Memorandum of Understanding #G9290050005 (RM-PW0520-152) between the U. S. Department of Interior, National Park Service, Ebey's Landing National Historical Reserve and Washington State Parks and Recreation Commission and Island County and The Nature Conservancy for Weed Control and Eradication in the vicinity of Ebey's Landing.

MEMORANDUM OF UNDERSTANDING – WHIDBEY ANIMALS' IMPROVEMENT FOUNDATION (WAIF) - PROPERTY PURCHASE

Memorandum of Understanding #PW-0520-235 between Island County and Whidbey Animals' Improvement Foundation (WAIF), was approved by unanimous motion of the Board, related to WAIF having an option to purchase two parcels of real property adjacent to the County-owned Rhododendron Park.

RESOLUTION #C-66-05/R-29-05 – EXEMPTION TO COMPETITIVE BIDDING REQUIREMENTS AND AWARD OF CONTRACT FOR CREOSOTE LOG REMOVAL

By unanimous motion, the Board approved Resolution #C-66-05/R-29-05 in the matter of an Exemption to Competitive Bidding Requirements for a contract to remove creosote logs from Double

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING - JUNE 6, 2005

Bluff Beach, and awarded contract [PW-0520-213] to Frantz Construction in the amount of \$32,800.00 (incl. SST). *[Resolution #C-66-05 placed on file with the Clerk of the Board]*

BID AWARD FOR BAYVIEW ROAD IMPROVEMENTS

With regard to award of bid for Bayview Road Improvements, under CRP 98-17, Work Order 229, Mr. Oakes recommended award to Snelson Companies, Inc. in the amount of \$2,386,833.00, and provided to Board members a summary bid analysis. Both the low bidder and second low bidder came in below the Engineer's estimate. As explained in his June 3, 2005 memorandum, Mr. Oakes noted that four companies submitted bids, the apparent low bid from G. G. Excavating, Inc. in the amount of \$2,298,250.07, and second low bid from Snelson Companies, Inc. in the amount of \$2,386,833.00. Because G. G. Excavating, Inc. failed to submit required documentation associated with one of the bid items and therefore was determined to be a non-responsive bidder, Mr. Oakes recommended bid be awarded to the second low bidder. He recommended against re-advertising the project because: bid prices would likely increase due to inflation; administrative costs of re-advertising; the cost of delaying work and extend construction activities, including paving, into fall weather; delay of bidding period into early summer could result in less competitive bids and possibly substantially higher prices; and the uncertainty that re-bidding would result in a better price. Those costs could come to an additional \$130,000. Mr. Oakes presented Findings of Fact to award bid to other than lowest bidder.

By unanimous motion the Board awarded bid to the second low bidder, Snelson Companies, Inc. in the amount of \$2,386,833.00, and approved and signed Findings of Facts as presented. *[Findings of Fact on file with the Clerk of the Board]*

There being no further business to come before the Board at this time, the meeting adjourned at 10:35 a.m. The next regular meeting of the Board will be on June 13, 2005 beginning at 9:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON**

Mike Shelton, Chairman

Wm. L. McDowell, Member

William J. Byrd, Member

ATTEST: _____
Elaine Marlow, Clerk of the Board