

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
SEPTEMBER 25, 2006**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on September 25, 2006 for a roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6th Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as outlined on the agenda. Wm. L. McDowell, Chairman, William J. Byrd, Member and Mike Shelton, Member, were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

Elected Officials and Appointed Department Heads Attending:

Tom Baenen	Greg Banks	Bill Byrd	Cathy Caryl	Betty Kemp
Larry Larson	Elaine Marlow	Tim McDonald	Mac McDowell	Don Meehan
Bill Oakes	Mike Shelton	Dan Sherk	Linda Riffe	

Others: Jan Smith; Diane Kendy, Paul Boring

Assessor. Department of Revenue this morning issued implicit price deflater (IPD) for this year which is 3.74%. Tax increases are either the IPD or 1%., whichever is less. Assessor's Office completed revaluation, subject to changes that may occur during Board of Equalization hearings process. Will be sending out probably over this weekend approximately 52,500+ taxable parcel notices of revaluation. In round numbers, the Assessor provided the following:

County valuation: \$12 billion, a 3 billion dollar increase over last year, made up principally by 20% cost of construction increase in tables. plus approximately a 17% increase in value; those two items alone are over \$3.8 billion.

\$100 million plus from American Eagle (personal property), the firm that bought 51% interest in all residential property on the Navy Base and operate all residential property on the Base.

New construction this year is \$327 million.

Central Services. Wireless system. Central Services staff and I-COM tweaking; probably by first of next week will be up and running. This will reduce the load on the rest of the county network.

Commissioners. Handed out to Roundtable participants, a copy of a letter dated 9/7/06 from the State Attorney General regarding protection of sensitive identity information, with attachments: RCW 19.215, Removal and disposal of Personal Identification; and RCW 42.56.590 - Personal Information, notice of security breaches. Letter urges a review of how the County stores and manages sensitive identity information, ways to improve handling of that information to help reduce instances of identity theft; and establish appropriate technical and physical safeguards to restrict access to personnel files and other records containing financially identifying information of employees or citizens, and limit access to information to only those who actually need the information for their official duties.

For October's Roundtable, Chairman McDowell requested the following review and response:

Elected Officials and Appointed Department Heads

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Have you established appropriate technical and physical safeguards to restrict access to personnel files and other records containing financially identifying information of employees or citizens?

Has your organization limited access to information to only those who actually need the information for their official duties?

Elected Officials and Appointed Department Heads and Record Manager

Are policies in place to assure compliance with Chapter 19.215 RCW, setting forth requirements for disposal of personal information? Do you require your contractors to comply with this statute?

Do you have a policy and easy to access method allowing citizens to obtain redaction of previously filed public records that contain financial information?

Human Resources Department

Do you perform security and background checks on all employees who are given access to personal and financial information of your employees or citizens?

Auditor/Records Manager; County Clerk

Do you truncate all social security numbers on documents such as employee paychecks, documents filed with your clerks, correspondence with employees and citizens? Do you require your contractors who must access financial information to do the same?

Prosecutor

Review policies to notify citizens and other effected people if their personal or financial information held is compromised. Are you area of the state law mandating these notices when certain breaches of this information occur? See RCW 42.56.590

Extension. Two hand-outs:

- (1) WSU Livestock Advisors present the Whidbey Country Living Workshop, Saturday, October 21, 2006 at the Coupeville Middle School PAC. This is a one day workshop with over 45 classes on everything from cisterns to bee keeping, from equine massage to agri-tourism and livestock nutrition.
- (2) Whidbey Island Farm Tour 2006, Saturday October 7, 2006, 10:00 a.m. to 4:00 p.m., a free self-guided tour of 17 working farms on beautiful Whidbey Island.

Health Department.

- *E.coli* 0157:H7 outbreak in 20+ states associated with spinach. **Reminder:** Wash all fruits and vegetables thoroughly, not in soaking water but in running water before consumed. This particular strain is a rare strain that is very toxic.
- First case of West Nile Virus reported in Washington State. This disease, as well as others, will be more of a talking point next year. **Things folks can do:** appropriate screening in the home; when going outside wear proper clothing and use appropriate insect repellent; and make sure mosquitoes are not breeding in yards, trash, tires, gutters, ponds, etc.

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Prosecutor. If current trends hold, the Prosecutor's Office will set new records for both misdemeanor and felony prosecutions this year:

Over 1400 misdemeanors [last year 1320)

Felony level - probably over 300 filed felony level crimes this year (last year about 250)

Juvenile numbers seem to be trending downwards, which is positive.

The Prosecutor's Office is not building up a back log in the office and are not plea-bargaining cases to handle the increased numbers. Victim witness full time position should be starting in a couple of weeks.

Sheriff's Department. Congratulations and appreciation to the Department of Emergency Services and Central Services, for the almost ready status to start up the project purchased with Homeland Security funds - line of sight high speed data transfer for mobile data terminals.

Treasurer. Gearing up for tax season, in fact a number of folks have already come in to pay taxes prior to the due date the end of October. Will be attending the WACO conference next week.

Roundtable adjourned at 11:50 a.m. Next Roundtable is October 23, 2006 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 1:30 p.m.. considering items contained on the agenda. The meeting opened with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes of previous meetings, Special Session and Regular Session September 18, 2006.

VOUCHERS AND PAYMENT OF BILLS

The following vouchers/warrants were approved for payment by unanimous motion of the Board:

Voucher (War.) #246941-247160 for \$1,608,213.85.

Veterans Assistance Fund. Claim #V6-6 was approved in the amount of \$3,445.53 by unanimous motion of the Board, as recommended by the Veterans Assistance Review Committee *[emergency financial assistance to eligible veterans; names and specific circumstances are confidential]*.

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

Department	PAA #	Description	Position #	Action	Eff. Date
Public Works	124/06	Temp Laborer I-CI	2251.11	New Position	9/25/06
Public Works	125/06	Mechanic I - BV	2237.02	Replacement	11/01/06
Pros. Atty.	126/06	Paralegal.Legal Assistant II Victim Witness Coord.	1811.00	New Position	9/25/06

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MEMORANDUM OF UNDERSTANDING - LOCAL 1845

As presented and recommended for approval by Mr. Larson, the Board by unanimous motion approved Memorandum of Understanding between Island County and WSCCCE, Local 1845, regarding Juvenile Detention Center personnel concerning the assignment of lead positions.

**PURCHASE ORDER #7758 - SPACESAVER NORTHWEST TO FURNISH AND INSTALL
SPACESAVER LATERAL FILING SYSTEM FOR CAMANO ANNEX**

The Board by unanimous motion, as was presented and explained by Dan Sherk, Facilities Director, approved Purchase Order #7758 from SpaceSaver Northwest to Furnish and Install Spacesaver lateral filing system for Camano Annex in the amount of \$7,150.00 [w/o tax].

**PUBLIC HEARINGS SCHEDULED: PROPOSED CDBG GRANT APPLICATION FOR
CAMANO ISLAND COMMUNITY HEALTH FACILITY**

By unanimous motion, the Board scheduled public hearings on a proposed CDBG Grant Application for Camano Island Community Health Facility, to be held on October 3, 2006 beginning at 3:00 p.m. at a Special Session of the Board to be held at the Camano Multipurpose Center located at 141 N. East Camano Drive, Camano Island; and a public hearing to be held during the regularly scheduled meeting of the Board on October 9, 2006 beginning at 9:55 a.m., in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6th Street, Coupeville, Wa.

RESPONSE TO RFP AND AWARD OF PUBLIC DEFENSE CONTRACT

Commissioner Shelton noted that Island County has had a public defense contract for 15 or 16 years with Craig Platt and Associates. The County issued a Request for Proposals and received proposals from three attorneys as follows:

Craig Platt:

(1) \$420,000/yr

(2) \$540,000/yr

(3) Interim Proposal for 12 months

Tom Pacher:

\$360,000/yr

Terry L. Smith:

\$365,000/yr.

The Board met with all three attorneys in concert with Superior Court Judges as a part of the interview team. Based upon those interviews and the prices submitted with the proposals, the Board by unanimous motion awarded the contract to Tom Pacher in the amount of \$360,000 a year for a term of three years.

APPOINTMENTS

By unanimous motion, the Board reappointed Judy B. Chapman, Camano Island, to serve another three year term expiring September 30, 2009 on the Conservation Futures Citizens Advisory Board.

STAFF SESSION SCHEDULE FOR OCTOBER, 2006

The Board by unanimous motion approved the Staff Session Schedule for October, 2006. The regularly-scheduled first Wednesday staff session will be held as scheduled October 4, 2006 beginning

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at 9:00 a.m. A special staff session is scheduled for October 11, 2006 beginning at 9:00 a.m., in place of the regularly scheduled third Wednesday staff session which has been canceled for October.

**CONTRACT BETWEEN ISLAND COUNTY AND HOUSING AUTHORITY OF ISLAND
COUNTY FOR FUNDING FROM ISLAND COUNTY LOW-INCOME HOUSING
SURCHARGE FUND TO SUPPORT OPERATIONS AND MAINTENANCE COSTS -
GLENHAVEN CONDOMINIUMS**

By unanimous motion, the Board approved a Contract between Island County and Housing Authority of Island County for funding from Island County Low-Income Housing Surcharge Fund to support operations and maintenance costs of the Glenhaven Condominiums, a Housing Trust Fund Capital

Project affordable to very low income persons (RM-BOCC-06-115) the application for operating and maintenance funding having been approved by the Board 9/11/06.

**INTERLOCAL AGREEMENT WITH SAN JUAN COUNTY REGARDING JUVENILE
DETENTION SERVICES**

The Board by unanimous motion approved Interlocal Agreement with San Juan County regarding Juvenile Detention Services.

**AGREEMENT WITH VOLUNTEER LAWYER PROGRAM OF ISLAND COUNTY TO
PROVIDE COURTHOUSE FACILITATOR SERVICES**

By unanimous motion, the Board approved Agreement (RM-JUV-06-108) with Volunteer Lawyer Program of Island County to provide courthouse facilitator services, in the amount of \$14,668.

HEALTH DEPARTMENT CONTRACTS APPROVED

By unanimous motion, the Board approved the following Health Department contracts as forwarded by Tim L. McDonald, Health Services Director, under cover memorandum dated September 20, 2006:

- Amendment No. 2 - Contract #HD-10-04 (RM-HLTH-01-0106) with the U. S. Department of Health & Human Services/Centers for Disease Control, delivering environmental health services, continuation of PACE program. Contract Amount: \$382,344; Amendment Amount: \$96,755.
- Amendment No. 11 - Contract #C13034 (RM-HLTH-02-0094) with Washington State Department of Health – Consolidated Contract. Contract adds \$11,538 to the Healthy Childcare Washington program and \$386 to the WIC program. Contract Amount: \$1,084,032; Amendment Amount: \$11,924.
- Amendment No. 12 - Contract #C13034 (RM-HLTH-02-0094) with Washington State Department of Health – Consolidated Contract. Contract adds \$10,440 to Public Health emergency response planning for pandemic flu. Contract Amount: \$1,094,472; Amendment Amount: \$10,440.
- Contract #HS-07-06 (RM-HLTH-06-0084) with Sharon M. Robinson Holmes, providing evaluation and review services for Mental Health, Developmental Disabilities and Chemical Dependency crisis programs, in the amount of \$10,000.

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**REQUEST FOR EXEMPTION FROM THE COMPETITIVE SOLICITATION
PROCUREMENT PROCEDURE UNDER ICC 2.29.03 (B) (12), FOR CONTRACT #HD-23-06
WITH GILMORE RESEARCH GROUP**

By unanimous motion the Board approved the Health Department's Request for Exemption from the Competitive Solicitation Procurement Procedure under ICC 2.29.03 (B) (12), for Contract #HD-23-06 with Gilmore Research Group for Behavior Risk Factor Surveillance Survey (BRFSS) approved at the 9/20/06 Health Staff Session.

LIQUOR LICENSE APPLICATIONS APPROVED

Having received recommendations of approval from the appropriate County Departments/Offices, the Board by unanimous motion agreed to forward a recommendation of approval to the Washington State Liquor Control Board of the following special occasion liquor license applications:

- Special Occasion Liquor License #092151 by Camano Senior Services Association, for special occasions to be held on September 30, 2006 and October 28, 2006 from 7:00 p.m. to 10:00 p.m. at Camano Senior Services, 606 Arrowhead Road, Camano Island
- Special Occasion Liquor License #091224 by Camano Island Yacht Club, for a special occasion to be held on October 21, 2006 from 5:30 p.m. to 9:00 p.m. at the Camano Island Yacht club, 129 N. Sunset Drive, Camano Island.

**EXTENSION OF TIME FOR RESPONSE TO NEW APPLICATION FOR LIQUOR LICENSE
SARATOGA CELLARS DOMESTIC WINERY, CAMANO ISLAND**

The Island County Sheriff's Office and the Island County Planning & Community Development Department advised that additional time is needed within which to respond, pending clarification of zoning and conditions recorded with the Plat with regard to application for liquor license #400769-6E by applicants, Stephen Allen Bush, Karen Louise Bush, Michael Joel Gianunzio, Jacquelyn Barbara Gianunzio, Richard Walter Mattson, and Bonnie Lou Matteson for Saratoga Cellars Domestic Winery located at 504 Brentwood Drive, Camano Island. The Board by unanimous motion agreed to request that the Washington State Liquor Control Board grant an additional 20 days within which to respond to the request, in order to allow an opportunity for these issues to be researched and resolved, and continue consideration at the October 9, 2006 meeting. [*note: license subsequently withdrawn*]

HEARING HELD: RESOLUTION #C-94-06 AMENDING 2006 ISLAND COUNTY BUDGET

At 1:55 p.m. as scheduled, having been continued from September 18, 2006, a public hearing was held to consider Resolution #C-94-06 Amending the 2006 Island County Budget.

Elaine Marlow, Budget Director, outlined the proposed budget amendment, noting that most of the items included were either previously discussed at a staff session or during a regular Monday Board meeting, a few of note:

- Recognize funding from Current Expense for the Freeland Sheriff's Precinct project

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- Recognize increased sales tax revenues to fund retirement costs, increased fuel costs related to the Sheriff, Maintenance, Parks and the Assessor's Office; and a part time position in the Assessor's Office
- Transfer the budget for Watershed and Salmon Recovery Planning from Public Works to Planning & Community Development; Transfer budget Planning regarding Water Quality Monitoring and additional professional services for Water Quality Monitoring Program.

No one in the audience spoke either for or against proposed Resolution #C-94-06. The Board by unanimous motion approved Resolution #C-94-06 Amending the 2006 Island County Budget.

[Resolution #C-94-06 with Exhibit A on file with the Clerk of the Board.] (GMA #8925)

PUBLIC INPUT OR COMMENTS

Dick Shepard, Freeland, offered congratulations to the Commissioners for how well the County's equipment is being taken care of. He was interested in knowing why the Fairground was located in Langley, and inquired about any thoughts or efforts under way to relocate the Fairground.

Commissioner Shelton recalled the Island County Fairground had been established back in the 1920's [est], and it was only in more recent times that a portion located within the city limits of Langley. Because of an extensive problem with the on-site septic system in the mid 1990's and the desire to have Langley sewer at the Fairground, in order to do so under growth management it was necessary to have the City of Langley annex the remainder of the Fairground property into the City. While some of the buildings may not be in the best shape, the buildings can be used functionally for the Fair, and to replicate the square footage of current buildings would be a very expensive proposition. The Port of Coupeville owns the open space part of the Greenbank Farm, and the terrain of the land would not seem all that conducive for locating the fair. A previous Board of County Commissioners enacted a county code stipulating that before the fairgrounds in Langley can be sold, a positive vote from the people who live within the South Whidbey School District is required. The current issue with the City of Langley in relation to the road easement is complicated because the County does not have the ability to grant the easement without at least the approval of the Fair Board.

RIGHT-OF-WAY - PRIVATE CONSTRUCTION OF UNOPENED COUNTY RIGHT-OF-WAY KNOWN AS JACOBS ROAD

As scheduled and advertised, a public hearing was held at 2:15 p.m. to consider opening an unopened County Road Right-of-Way, requested by Peter J. Krogseng and Catherine Swain for private construction of unopened County Right-of-Way known as Jacobs Road located in Section 11, Township 31 North, Range 1 E., W.M.

Bill Oakes, Public Works Director, recommended approval subject to the condition that the applicant enter into a road maintenance agreement with Island County, and permit conditions noted in Attachment "A".

Marilyn Bailey, Rusty Road, Coupeville, property owner adjacent to Jacobs Road, was not opposed to opening of the road of the road, but did have questions and concerns: the zoning designation on the property to be accessed by this road; how many residents potentially can it serve, not believing a 14'

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road way adequate to serve the potential; why require applicant to improve the road when other landowners have been able to whatever they wanted on county right of way; is there a different type of deed on the 30' easement than on the rest of Jacobs Road? The main concern is one property owner at the very end of Jacobs Road who has used County right of way for his own access and now has four residences that use it, removed all the trees, excavated gravel and made huge holes there; buried debris, destroyed adjacent property owners fences and destroyed the section corner survey monument and feel he should be responsible to have that portion brought up to county specs and paying for and replacing the monument

Mr. Oakes clarified that the present application is only to serve one home which is why the County is requiring only 14'. The only benefit for opening the county right of way is for the people who want to use it and typically the County does not spend public funds for that because the benefit is to the private property owner who is applying for the right to use county right of way as their access. There has been some encroachment in the right of way, which is one of the reasons for requiring that the right of way be surveyed by this applicant before they build the road. The County has been dealing with the property owner to get the encroachments removed, some have been removed, but the right of way has never been surveyed. He had not heard about the section monument issue previously. This is a private access hence the reason for a maintenance agreement the property owners will sign to maintain the 14'.

Robert Bailey, Rusty Road, Coupeville, addressed further issues with the property owner at the end of the road, angered about what he felt was "stealing" of some 3,000 yards of gravel and making a big hole, and irritated with Commissioner Shelton for not having done something to clear the right of way.

Commissioner Shelton was aware of a long history in terms of what has happened in Jacob's Road right of way. If the adjoining property owner has infringed in the County road right of way, after the survey is done, the County will demand everything be moved from the County right of way. What the County is considering here today is whether or not to grant this applicant the ability to open an unopened County road right of way. He is not aware of any large hole as a result of gravel having been taken out.

Mr. Oakes observed that 3,000 yards would equate to 300 truck loads of gravel.

With no others indicating a desire to speak either for or against said request, the Board by unanimous motion approved opening an unopened County Road Right-of-Way requested by Peter J. Krogseng and Catherine Swain for private construction of unopened County Right-of-Way known as Jacobs Road located in Section 11, Township 31 North, Range 1 E., W.M.

SARATOGA ROAD CULVERT - CDP 06-03/ WORK ORDER 277 - EASEMENTS
APPROVED

As presented and recommended for approval by Mr. Oakes, the Board by unanimous motion approved the following permanent drainage easement, slope easement and permanent easement with regard to Saratoga Road Culvert project, CDP 06-03, Work Order 277:

- Permanent Drainage Easement PW-0620-94, between Island County and Dennis A. & M. Jeanne Hunsinger, Parcel R33032-409-5010
- Slope Easement PW-0620-95 between Island County and Frei Timber. Parcel R33032-481-4140

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- Permanent Easement PW-0620-96 between Island County and Frei Timber, Parcel R33032-481-4140.

BID AWARD FOR SARATOGA ROAD CULVERT REPLACEMENT

The Board accepted the recommendation of the Public Works Director and by unanimous motion awarded bid for Saratoga Road culvert replacement under CDP 06-03, Work Order 277 to C. Johnson Construction Co. in the amount of \$399,961.00.

**RESOLUTION #C-106-06/R-37-06 – AMENDING ISLAND COUNTY’S SIX-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2007 – 2012**

As recommended by Mr. Oakes, the Board by unanimous motion approved Resolution #C-106--06/R-37-06 In the Matter of Amending Island County’s Six-Year Transportation Improvement Program for the Years 2007–2012, adding the Whidbey Scenic Isle Gateway and Wayfinding Sign project to the six year plan. [*Resolution #C-106-06 on file with the Clerk of the Board*] [GMA # 8944].

BUDGET WORKSHOP

Budget Workshop began at 3:00 p.m. as scheduled. Budget notebooks for Board members' use during budget workshops prepared by the Budget office are based on M&O and capital amounts at current levels. Budget narratives accompanied each department/office budget. Proposed budget and supplemental requests are taken under advisement by the Board; no final decisions expected as a result of budget workshops. Any additional hand-outs provided during Budget Workshops have been placed on file with the Clerk of the Board and in the Office of the County Commissioners. Budget Director, Elaine Marlow attended, along with a representative from the Auditor's Office.

Island County Fair

Presentation by: Dan Ollis, Chairman
Island County Fair Association Board of Directors

Hand-out: Fair Budget Submittal [when Budget Workbook printed, Fair budget had not yet been received]. Proposed revenue and expenditures \$227,400

2006 Review: Actual paid gate \$77,000 plus other fees collected [vendors, etc.]: \$85,000

2007 Proposed Budget. Made a few line-item adjustments to more accurately reflect actual expenditures based on 2006 figures. There are no "big surprises". Proposed gate receipts: \$85,000.

Supplemental Budget Request. The County for the past number of years has provided \$15,000 funding for the Fair earmarked for capital improvements. The request for 2007 is \$30,000, historically used to buy materials [the Fair solicits volunteer or discount labor].

Follow-up: Fair requested to provide the Board with a detailed list showing for the last three years what the \$15,000 was used for, along with projected projects should the \$30,000 be granted.

General Services Administration

Presentation: Betty Kemp

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Dog Control

Ron LoDolce, Vice Chair, C.A.S.A. (Camano Animal Shelter Association)

Expanded upon request outlined in letter dated June 13, 2006. The current request for 2007 is an additional \$400 per month for 2007.

- Reinstate \$100/mo. [amount reduced during 2003 during budget cuts]. Operating expenses have increased due to inflation and /increased population
- Additional funding for dogs needing to be euthanized - \$100/mo.
- Additional funding to assist with other than "impounded only" dogs - other dogs that are brought in by local residents, surrenders by owners, etc. \$200/mo.

Property Management

Staff Presentation: Don Mason; Terri Arnold

Property management handles a number of difficult property transactions as well as offers on tax title properties. To handle those transactions requires a level of research and clerical support which GSA currently is not funded for. The clerical duties segmented out and the burden shared as much as possible throughout GSA, but clerical staff has been impacted significantly with additional duties.

Community Mental Health Center and Family Resource Centers – leasing, has resulted in a fairly significant increase in work load, particularly to clerical staff directly involved in the property management side of the leases.

Coupeville Community Mental Health Building. On track; lease stable; increase in maintenance has been addressed. Tenants pretty much at spatial capacity, and have asked for and are talking with the Town about the possibility of expanding square foot capacity by utilizing space exterior to the building.

Camano Family Resource Center. Projected rents effective 1 January include the replacement cost for the air conditioning to rebuild the replacement fund.

Oak Harbor Family Resource Center. Issue is vacant space. Improvements made to carpets; completed the move of the Health Department from one wing to another; added an additional office in the vacated wing. Pursuing a number of perspective tenants, none of the prospects have moved forward.

South Whidbey Family Resource Center. Solicited a listing with leasing agents and found no interest. Continue to have middle size suite vacant, easier to lease the smallest of those; location is believed the issue.

Kaul Building. The 2006 budget submittal was predicated on the County not leasing the Kaul building; however, in April the Planning Department began leasing a portion of the top floor.

Terri Arnold's role in property management relates to properties that do not really fall into parks, but are undeveloped properties that fall under property management, for example:

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- Libbey Beach
- Utsalady Addition
- Beachcombers/Hidden Beach
- Mutiny Bay
- Hurt property
- Carp Lake/Camano Ridge- continues
- Goss Lake and Saratoga Woods
- WAIF – related to new facility; involves exchange of easements for road/well.

Terri is working on a list “Parks Designation versus Property Designation” to submit to the Board for review and decision. Will provide a preliminary draft copy to the Board prior to discussion at a future staff session, including a list of the properties and what the changes would be to public use of those properties depending upon designation.

Public Defense

Staff Presentation: Don Mason

Besides the primary public defense provider contract, the largest increase is in the area of expert witnesses, routinely budgeted at \$10,000, but anticipated 2007 necessity to budget between \$30,000 to \$35,000. There is a significant line item increase for professional services related to conflict attorneys, spent 2006 through the 7th month \$80,000.

Veterans Assistance

Staff Presentation: Don Mason

Anticipate no need to levy for the Veterans Assistance Fund. Continue to have a lack of applications by eligible veterans. Six claims to date this year.

Board of Equalization

Staff Presentation: Don Mason

The 2006 assessments are scheduled to be mailed this weekend, thought to be the single largest increase in assessment in many years, and with that, potential for a large filing with the BOE. If the assessments are mailed this weekend, the 60-day window of appeal will end at the end of November, and estimated that actual hearings would begin mid to late January or early February. S/W/B. Reflects changes in medical, FICA. Director went back and reassessed the way people are actually working; who in GSA works on BOE, slightly different than in the past.

Parks/ Cornet Bay Dock/ Four Springs

Staff Presentation. Terri Arnold

Review of accomplishments. Of 54 properties, 26 received upgrades or improvements since April of 2004. Undeveloped properties continue to include: Hurt; Ethel Taylor; Dry Lake trail head. Properties requiring master plans or planned use strategy include Camano Ridge Preserve, Goss Lake Woods, Saratoga Woods and Mutiny Bay. Completed upgrades of boat ramps at Cavelaro and Maple Grove; installed new vault toilet at Goss Lake public access, with plans for similar installation at Deer Lake; 90% complete on Camano Park Shop renovation;

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partnered with Eagle Scouts this year and as a result have improvements at Rhododendron campground, Double Bluff and the kiosk at Saratoga and Goss lake Woods. Community partners include: Lions Club of Freeland, FOCIP, Friends of Freeland, FETCH both at South Whidbey and Oak Harbor, Central Whidbey Soccer and Central Whidbey Baseball. Recouped a little over \$6,800 from FEMA for Double Bluff storm damage.

Goals 2007. Reduce expenditures for portable toilets; set up a monthly work plan and budget; increase user fees for campground and outdoor user fees for major events; continue to meet higher maintenance standards and demands at Level I facilities.

Chairman McDowell shared a spreadsheet showing dollars spent for park upgrades and major improvements funded by REET from 2003 - 2006 [not including regular maintenance amounts paid out of current expense of acquisitions funded by Conservation Futures] broken out by park and area of the County. He hoped the Department would review the numbers and work to provide residents with somewhat comparable service throughout the County in future goals.

Cornet Bay Public Dock

Staff Presentation. Terri Arnold

Hand-out: 2006 Cornet Bay Year Moorage

2006. Dock manager retired. Placed plywood and tarpaper to float surfaces for improved safety; assigned slip numbers to annual moorage customers; working to reconcile records; RFP issued for gangway deck to get the final 8 floats into the water.

2007 Goals. Continue to work on reconciliation of ledgers; establish increased fees; assign and stencil moorage slips; improve gangway; improve number of annual moorage customers to meet capacity; increase moorage fees, daily and annual; make further dock improvements to focus on safety; negotiate with adjacent property owner. There is a graduated rental system, but as far as slips that stay in the water at low tide, the cost is not comparable to other slips elsewhere inasmuch as there are no amenities at this dock compared to other facilities.

Budget Director note: any major capital improvements to Cornet Bay must come from REET. Have not received sufficient rental income to adequately fund capital improvements; it is a small facility and will not support itself.

Four Springs

Staff Presentation. Terri Arnold

Hand-out: Four Springs Update - Bookings/Events June, 2006

Fee for use of the facility is based on use: \$900 for 7 hours; over 7 hours \$135/hour.

- Facility opened May, 2005. For 8 months in 2005 brought in \$7,929. Events: 11 bookings
- For 6 months of 2006 brought in \$6,565. Events: 39 bookings thus far.

Fire Permit Program

Staff Presentation: Vickie Chambers

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Burn permits year to date: about 300 commercial, 60 residential. Will meet goals and expectations for this year and did not anticipate a huge increase for 2007. The ability to input burn permits [Spillman system] has not yet progressed and are entered manually.

Motor Pool

Staff Presentation: Vickie Chambers

The Board previously received a motor pool list at a recent staff session, showing the Coroner's van replacement, three Health Department vehicles to be replaced, adding a Planning Department vehicle, and 12 Sheriff's Department vehicles.

Insurance Reserve

Staff Presentation: Vickie Chambers

Re-writing safety manual; annual mandated training for all staff is coming up; brought in L&I consultants to assist with identification of potential issues or concerns about safety. Attend all safety orientations; safety committee meetings once a month to deal with any issue that comes forward; addressing cross-walk issues with the Town; certification with Washington County Risk Pool.

Emergency Management

Staff Presentation: Dave Hollett; Mike Simmons

Budget Director note: with the Board's approval, Emergency Management has been moved into a separate department number to make it easier to look at how revenues compare to expenses.

2006 major accomplishments. Spillman paid off in 2006; enhancements that go along with it were not part of the initial package. High speed point to point Internet is up and running and being tested [Coupeville to I-COM]. In the process of installing wireless Internet in the EOC.

Hope by the end of this year to have VTC capability to network with the State and sister counties in Region I. Nextel contract for repeater for cell phones signed and hope to have that done by the end of the year. Ordered 93 GPS units for County first responders to work in conjunction with Spillman dispatch unit. Critical infrastructure kick off meeting is October 6. Worked with ICHD on storm preparedness packets to be handed out prior to a storm event occurring. Coordinated FEMA recovery response for efforts from that storm. Started review and providing for public participation of mitigation plan. Reviewed CEMP and completed three of four mandatory exercises for Homeland security.

2007 Goals. Continue to fund Homeland security employee. Work on regional incident management team development to assist counties in the region should there be a significant event. Anticipate 2007 will end NIMS implementation plan, leaving just the "maintaining". Exercises, communications and training to continue to be implemented. With grant for 2007 there is a pass-through of funds to Oak Harbor that DEM will be managing, with the responsibility on GSA side for reimbursements and accounts paid. Continue with certification classes; trying to get the EOC up as far as possible; critical infrastructure hardening should start next year; working on special populations needs, annex for CEMP and

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plan to work heavily on the LEPC. Under Homeland security grant , look at communication repeaters within Island County.

GSA supplemental request

Presentation: Betty Kemp

Summary:

CASA Original request \$3600/year; request today equals \$400/month

Cornet Bay Dock: Hire Dock Manager - \$400/mo. range

GSA: Clerical part time employee increased to 40 hours/week - \$7,000

Parks: Replace tractor [\$20,000 used; \$30,000 new]

Public Defense: Expert Witness fees: \$35,000

Insurance Reserve: Purchase 6 automated external defibrillators \$5138

Senior Tennis Association of Camano. Seniors on Camano using tennis courts request a third tennis court to meet volume of players.

There being no further business to come before the Board at this time, the meeting adjourned at 4:25 p.m. The next regular meeting of the Board will be held on October 2, 2006 beginning at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Wm. L. McDowell, Chairman

William J. Byrd, Member

Mike Shelton, Member

ATTEST:

Elaine Marlow
Clerk of the Board