

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on March 26, 2007, to conduct a Roundtable with Elected Officials and Appointed Department Heads. The meeting was held in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 NE 6th Street, Coupeville, Wa. Other topics for the regular session followed at 1:30 p.m. as shown on the agenda. Mike Shelton, Chairman, Wm. L. McDowell, Member, and John Dean, Member, were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

Elected Officials and Appointed Department Heads Attending:

Greg Banks	Robert Bishop	Mark Brown	Betty Kemp
John Dean	Betty Kemp	Larry Larson	Elaine Marlow
Tim McDonald	Mac McDowell	Don Meehan	Mike Merringer
Bill Oakes	Mike Shelton	Dan Sherk	Linda Riffe

Others:

Diane Kendy

Public Information Officer

Discussed with Commissioners designation of a public information officer for Island County when the Emergency Operations Center (EOC) is activated.

Consensus:

- When the EOC is activated, several different departments are responsible for responding to a particular emergency; for example, Public Works, Sheriff, Health, who are included in staffing the EOC. Whatever information is available from those Departments should come back through those Department Heads [or their designees] to the EOC spokesperson to get the information out to the remainder of the County, public and press.
- Department personnel out in the field during an emergency should not respond to inquiries from public or press, rather report back to their respective department heads who in turn will relay that information to the EOC spokesperson. Press should be contacting one person, the public information person at the EOC.

Roundtable

Budget Director. Reviewed her e-mail of 3/22/07 to Departments Heads and Elected Officials with regard to attending and/or key individuals from their offices/departments, up-coming demonstrations from four vendors to replace the County's Financial/HR system. The demonstrations are scheduled for: March 29, April 3, April 12 and April 20. User input is critical in order to select the right system for the County. Times have been scheduled to cover specific areas of interest to individual offices/departments.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

Facilities. A recent fire alarm, although it turned out to be a false alarm, called attention to the importance that in the event of an alarm the building must be fully evacuated by everyone, and not re-entered until deemed safe.

Follow-up: Dan Sherk to prepare a statement about the appropriate response in the event of a fire alarm for the Board's transmittal to all County employees.

GSA. State DEM has 13 phones available to Department Heads or Elected Officials; this is a regular plug-in phone that can be used in event of an emergency. Please contact GSA to obtain.

Human Resources. Group Health had some portable data compromised, but in checking it does not appear that any Island County records were part of that data.

Sheriff. The Sheriff reminded that May 15, 2007 is being proclaimed as Peace Officers' Memorial Day, with a ceremony planned at the Island County Courthouse at 1:00 p.m. and will include the laying of a wreath at the memorial of Officers Bill Heffernan and John Saxerude. This year is the 20 year anniversary when Officers Heffernan and Saxerude were killed in the line of duty in Coupeville.

Roundtable adjourned 11:30 a.m. Next Roundtable: April 23, 2007 @ 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 1:30 p.m.. considering items contained on the agenda. The meeting opened with the Pledge of Allegiance. By unanimous motion, the Board approved the minutes of previous meetings: March 5, 2007 Special Session; March 19, 2007 Regular Session

VOUCHERS AND PAYMENT OF BILLS

By unanimous motion, the Board approved the monthly electronic funds transfer (EFT) for Solid Waste haul contract with Rabanco, along with the following vouchers/warrants:

Voucher (War.) #258957 - 259118 \$240,347.40

HIRING REQUESTS & PERSONNEL ACTIONS

As presented by Larry Larson, Human Resources Director, the Board by unanimous motion approved the following personnel action authorizations:

Department	PAA #	Description	Position #	Action	Eff. Date
Planning	033/07	Permit Tech I, II D.O.Q.	1601.07	Replacement	3/26/07
Pub. Works	035/07	Laborer I, Bayview, Temp	2244.07	Personnel	3/26/07
Pub. Works	036/07	Seasonal Laborer I “ “	2254.03	Personnel	3/26/07

STAFF SESSION SCHEDULE FOR APRIL, 2007

By unanimous motion the Board approved the April Staff Session Schedule, for regularly-scheduled staff sessions to be held on April 4 and 18, 2007 beginning at 9:00 a.m.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

**APPOINTMENTS AND/OR RE-APPOINTMENTS TO VARIOUS BOARDS AND
COMMITTEES**

By unanimous motion the Board made the following appointments and reappointments:

Island County Historical Review Committee (HRC)

Clair Pickard, Coupeville

Serving as one of two representatives of Ebey's

Landing Historical Reserve Trust Board on the HRC

Mental Health Advisory Board

Patricia Whitcomb, Coupeville

Term: expires April 1, 2010

**DESIGNATION OF HOUSING AUTHORITY OF ISLAND COUNTY AS LEAD AGENCY
– ALL HOMELESS HOUSING FUNDING PROVIDED THROUGH WA. STATE**

The Board by unanimous motion approved and authorized the Chairman's signature on a letter to Steve Gulliford, Executive Director, Housing Authority of Island County, designating the Housing Authority of Island County as Lead Agency for all Homeless Housing funding provided through the State of Washington.

**DECLARATION OF WELL COVENANT FOR PROPOSED WELL SITE AT NEW
WHIDBEY ANIMALS' IMPROVEMENT FOUNDATION ANIMAL SHELTER**

By unanimous motion, the Board approved a Declaration of Well Covenant for a proposed well site, Parcel #R13102-330-2001, at the new Whidbey Animals' Improvement Foundation Coupeville Animal Shelter [WAIF].

**ORDINANCE #C-37-07 - ESTABLISHING FEES FOR OFFICIAL SERVICES OF THE
ISLAND COUNTY SHERIFF**

The Board on unanimous motion adopted Ordinance #C-37-07 Ordinance Establishing Fees for Official Services of the Island County Sheriff effective April 1, 2007. *[Resolution on file with the Clerk of the Board]*

**CERTIFICATION - ROAD FUND EXPENDITURES FOR TRAFFIC LAW
ENFORCEMENT – COUNTY ROAD ADMINISTRATION BOARD**

Certification of Road Fund Expenditures for Traffic Law Enforcement to the County Road Administration Board Rural Arterial Program was approved by unanimous motion of the Board.

**RESOLUTION #C-38-07 - PROCLAIMING THE MONTH OF MAY 2007 COMMUNITY
ACTION MONTH IN ISLAND COUNTY**

By unanimous motion, the Board approved Resolution #C-38-07 In the Matter of Proclaiming the Month of May 2007 Community Action Month in Island County. *[Resolution on file with the Clerk of the Board]*

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

**CONTRACTS FOR 2% HOTEL MOTEL LODGING TAX TOURISM PROMOTION - 2007
PROGRAM YEAR**

With approval by the Board on November 6, 2006 for Projects & Activities funded by 2% Tax Revenues, the Board by unanimous motion approved the following Contracts for the 2007 Program Year:

Central Whidbey Island Chamber of Commerce for Tourism Fulfillment Program & Visitor Information Center; Contract Amount: \$17,703 (RM-BOCC-07-0034)

Freeland Chamber of Commerce for Visitor Information Center Tourism Promotion Activities; Contract Amount: \$10,220 (RM-BOCC-07-0029)

Freeland Chamber of Commerce and Langley Chamber of Commerce for South Whidbey Visitor Information Kiosk (Joint Project); Contract Amount: \$5,539 (RM-BOCC-0028)

HEALTH CONTRACTS APPROVED

By unanimous motion, as transmitted to the Board under cover memorandum dated March 21, 2007 from Tim L. McDonald, Health Services Director, the Board approved the following contracts:

Contract Amendment with Island Employment Services to provide developmental disabilities services. Contract #HS-14-05, Amendment 3; Contract Amount: \$423,756, Amendment Amount: \$621 (RM-HLTH-99-0058).

Contract with City of Langley for an easement for installation of a monitoring well. Contract #HD-21-07; Contract Amount: \$-0- (RM-HLTH-07-0041).

Liquor License Application Approved

Having received departmental recommendations of approval, the Board by unanimous motion approved sending a recommendation of approval to the Washington State Liquor Control Board for Special Occasion Liquor License application #092151 by Camano Senior Center for April 28, 2007 from 11:30 a.m. to 2:30 p.m. at the Camano Island Senior Center, located at 606 Arrowhead Road, Camano Island.

**GRANT CONTRACT #G0300038, TASK #10 CAMANO STREAM HABITAT
ENHANCEMENT PROGRAM**

The Board by unanimous motion approved Grant Contract #G0300038, Task #10 Camano Stream Habitat Enhancement Program \$12,450 between Island County Planning and Community Development Department and Adopt-A- Stream Foundation (RM-PLAN-07-0024).

**REVISION TO COMMERCIAL REAL ESTATE PURCHASE & SALE AGREEMENT
BOYER PROPERTY**

Commissioner McDowell called to the Board's attention a contradiction within the approved Purchase and Sale Agreement (March 12, 2007), in that one section language requires "extended" title insurance coverage, another section requires "standard" coverage. He suggested the Board clarify the agreement

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

by opting for the more timely and less costly standard form of title insurance, making the change on Page 4, Item 8 (c).

By unanimous motion, the Board approved a revision to the Commercial Real Estate Purchase & Sale Agreement between Island County, Washington, and Don Boyer Limited Partnership & Donald Boyer Trustee, The Trust Estate of Norine E. Boyer approved and signed by the Board March 12, 2007 on Page 4, Item 8C, by changing the word “extended” to “standard” .

**HEARING HELD: RESOLUTION #C-17-07 CHANGING THE NAME OF ISLAND COUNTY
GOSS LAKE WOODS TO ISLAND COUNTY PUTNEY WOODS**

As scheduled and advertised, the Board conducted a public hearing on Resolution #C-17-07 which if adopted would change the name of Island county Goss Lake Woods to Island County Putney Woods in honor of Gary Putney and his family. Video-conferencing was provided with the Camano Annex. Approximately 12 citizens were present at the time of hearing, including Diana Putney.

Chairman Shelton shared with audience members that the Board had received approximately 436+/- signatures on petitions, letters and e-mails supporting renaming Goss Lake Woods to Putney Woods. Many who live on South Whidbey knew Gary Putney and held him in high regard, aware of the countless hours he spent to take care of trails in Goss Lake Woods.

Christine Nyburg’s property backing up to the Woods, noted when she first moved to the Island she used to take her dogs for walks in those woods and every now and then would run into Gary and Diana on the trails. It is locally common knowledge that Gary and Diana Putney built all of those trails, and that Gary was a driving force, with his dedication and humor. She knew it would mean a lot to many folks to have a name that means something on those trails. If anyone is deserving, it is Gary.

Sherry Neis who resides a few steps away from Goss Lake Woods Trail said she had worked over the last seven years with the Putneys and Kirk Francis on the effort to keep Goss Lake Woods here. She commented that Gary and Diana spoiled folks who use the trails by cleaning those trails within a day or two of any storm that came through. What took them a couple days to clear now takes a crew of 20 able-bodied people. She echoed Christine’s sentiments and could not think of a better family to honor.

Deb Eidness, Camano Island, has known Gary and Diana over the past 15-16 years and was very supportive of re-naming of the trail in honor of them and the countless hours of work. Without the dedication of private citizens like the Putney’s the work just does not get done.

Chairman Shelton remembered Gary as one of those guys who never knew a stranger, a wonderful asset to the community. A lot of things Commissioners do are controversial and he observed it was wonderful to be able to have the community support to do the right thing, and this is the right thing to do. He told Diana Putney that it was a privilege to be able to consider this today and recognize a community member who thought more of community than he did of himself.

Commissioner Dean did not know Gary but thought it a great honor to consider this for him and his family, and after a moment of silence to remember Gary, moved approval of Resolution #C-17-07 changing the name of Island County Goss Lake woods to Island County Putney Woods.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

Commissioner McDowell seconded the motion, noting it a great pleasure to be able to do this, and something so well received and so richly deserved. Motion as made and seconded, carried unanimously. *[Resolution #C-17-07 on file with the Clerk of the Board]*

**HEARING HELD: ORDINANCE #C-32-07/R-07-07 - SETTING TEN TON LOAD LIMIT ON
A PORTION OF SARATOGA ROAD**

At 2:15 p.m. as scheduled and advertised, Chairman Shelton opened a public hearing for the purpose of considering Ordinance #C-32-07/R-07-07 In the Matter of Setting a Ten Ton Load Limit on a Portion of Saratoga Road; Sec. 32, Township 30 North, Range 3 E., W.M.

Bill Oakes, Public Works Director, explained the proposal had come about for this particular section of Saratoga Road based on a geotechnical evaluation of the road bed in the vicinity of the Saratoga Road

crossing project, the limit intended to be a temporary weight limit until a road reconstruct on can be done this summer. The project began as a tunneling project, micro-tunnel, 58" casing underneath the road for a failing culvert at a stream crossing on Saratoga Road, and encountered liquefied soil conditions causing the underground excavation to cave all the way to the surface of the road. The area has since been temporarily repaired but Mr. Oakes recommends until permanent repairs are completed, that the weight limit be imposed.

David Carn of Coupeville builds house packages that could exceed the ten ton weight limit, and was concerned whether permits would be required in order to obtain an exemption to travel on the road for delivery and if so, what the cost would be.

Fred Frei, Frei Timber, assumed there would be no problem obtaining a permit to go either north from the culvert or south beyond the culvert, thus not crossing the culvert. The Frei family live within the that and come out with logs and go the opposite way and avoid crossing the culvert.

Jeanne Hunsinger, resident, Saratoga Road, by coincidence developing a two acre piece of property for her husband's Mom and step-Dad at the same time the County came in to do the culvert project, advised they were not yet completed and J & D Wallace would need to get heavy equipment in. She saw no need for anybody to cross the culvert because it only extends from her driveway to her Mom's first driveway and could go all the way around Lone Lake Road and up Langley Road without crossing that culvert.

Mr. Oakes was amenable to issuing g a permit to move special loads - an operational permit for the length of the closure, but stressed the need to make sure people understand not to cross the crossing with a heavy load. Plan is to get a construction start date in August, and estimated completion in November.

Consensus of the Board was for people who routinely work or live on the road within the restricted area and regularly haul over ten-ton loads may obtain a fee-waived permit so long as they do not go over the section in question. If folks need to use that portion of the road crossing the culvert with more than 10 tons, a permit with fee would be required.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

By unanimous motion the Board approved Ordinance #C-32-07/R-07-07 In the Matter of Setting a Ten Ton Load Limit on a Portion of Saratoga Road; Sec. 32, Township 30 North, Range 3 E., W.M., amending the ordinance to authorize that Public Works Director Bill Oakes waive permit fees for residents of the construction area when he deems it is appropriate. *[Ordinance on file with the Clerk of the Board]*

**RESOLUTION #C-39-07/R-12-07 TRANSFERRING A PORTION OF COUNTY ROAD
RIGHT-OF-WAY KNOWN AS COLES ROAD FROM ISLAND COUNTY ROADS TO THE
CITY OF LANGLEY**

As presented and recommended by Mr. Oakes, the Board by unanimous motion approved Resolution #C-39-07/R-12-07 In the Matter of Transferring a Portion of County Road Right-of-Way known as Coles Road from Island County Roads to the City of Langley. *[Resolution on file with the Clerk of the Board]*

**RENEWAL OF ADOPT-A-ROAD LITTER CONTROL PROGRAM –
WHITEHEAD/MUZZALL VFW POST 7392**

The Board by unanimous motion approved the renewal of Adopt-A-Road Litter Control Program Agreement with Whitehead/Muzzall VFW Post 7392 for the area of Ault Field Road from Highway 20 to Hawk's Prairie Road.

**STORMWATER MITIGATION AGREEMENT AND COVENANTS - WILLIAM E. &
STEPHANIE G. CRISWELL AND BENJAMIN V. CRISWELL - HOLMES HARBOR GOLF &
YACHT CLUB, BLOCK 8, LOT F**

The Board by unanimous motion approved Stormwater Mitigation Agreement PW-0620-126 with William E. & Stephanie G. Criswell and Benjamin V. Criswell, Holmes Harbor Golf & Yacht Club, Block 8, Lot F, Sec. 3, Twp 29N, R 2E.

CAMANO HILL ROAD IMPROVEMENTS

The following temporary construction easements and quit claim deeds were approved by unanimous motion as presented by Mr. Oakes associated with Camano Hill Road Improvements under CRP 02-04, Work Order 176:

Temporary Construction Easement #PW-0520-94 - Camano Hills Homeowners Association; Parcel S6263-00-0000A-0 (Tract A); Sec 6, Twp 31N, R 3E.

Quit Claim Deed - Camano Hills Homeowners Association; \$11,250.00 (\$5,750.00/land, \$3,000.00/trees, \$2,500.00/administrative settlement); Parcel S6263-00-0000A-0 (Tract A)

Temporary Construction Easement #PW-0520-95 - Camano Hills Homeowners Association; Parcel S6263-00-0000A-0 (Tract F); Sec. 6, Twp 31N, R 3E.

Quit Claim Deed – Camano Hills Homeowners Association; \$10,650.00 (\$2,150.00/land, \$6,000.00/landscaping, \$2,500.00/administrative settlement); Parcel S6263-00-0000A-0 (Tract F).

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
MARCH 26, 2007 REGULAR SESSION**

Temporary Construction Easement #PW-0520-90 - Green Island Hills Community Association; Portion of Lot 1-A, Island County Short Plat No. 79/201.1.12/31/2E.

EAST HARBOR DRIVE OUTFALL PROJECT

The following temporary construction easement, permanent drainage easement, Agreement & Covenants associated with East Harbor Drive Outfall, Work Order 155, were approved by unanimous motion of the Board:

Temporary Construction Easement #PW-0720-12 - Ronald E. Julia Higgins Graves; Lot 2, Plat of Hazens Beach; Sec. 11, Twp 29N, R 2E.

Permanent Drainage Easement #PW-0720-13 - Ronald E. Julia Higgins Graves; Lot 2, Plat of Hazens Beach, Sec. 11, Twp 29N, R 2E.

Agreement & Covenants #PW-0720-08 - Ronald E. & Julia Higgins Graves; Lot 2, Plat of Hazens Beach, Sec. 11, Twp 29N, R 2E.

There being no further business to come before the Board at this time, the meeting adjourned at 2:39 p.m. The Board will meet next in Special Session this evening at 5:30 p.m. on Camano Island, at the Four Springs House located at 585 Lewis Lane. The next regular meeting of the Board is scheduled for April 2, 2007 beginning at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Mike Shelton, Chairman

Wm. L. McDowell, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board