

**ICEHI/PACE-EH  
Environmental Health Assessment Team (EHAT)**

**MINUTES**

**Date:** Thursday, December 19, 2002  
**Time:** 5:30pm – 7:30pm  
**Location:** Taylor Road Fire Station, Oak Harbor, WA

**Present:** Sheilagh Byler, Wesley George, Nels Konnerup, Mark Lathrop, David Macys, Steve Markle, Kristy Miller, Laurie Mosolino, Jim Patton, Henry Powers, Dana Pratt, Linda Rhodes, Jodi Samek, Matt Sullivan

**Staff Present:** Keith Higman, Tim McDonald, Nancy Farnsworth, Celine Servatius

**Absent:** Phyllis Brett, Roger Case

**Excused:** Tom Baxter, Lisa Clark, Joline DeVos, Toni Dinelli, Kevin Rio Kiper, Duke LeBaron, Marie Piper, Reece Rose, Jack Sharpe, Jill Usher

**Guest:** Carrie McLachlan

**Call to Order:** The scheduled meeting of the Environmental Health Assessment Team was called to order at 5:35pm by Jim Patton BOH Liaison who was substituting as chair.

**Agenda Items:**

**1. Review Minutes from November 2002 Meeting**

- a) Minutes accepted as written.
- b) Reviewed goals from November meeting

**2. Objective Presentation and Discussion**

- a) Subcommittee group consisted of Wes George, Mark Lathrop, David Macys, Marie Piper, Linda Rhodes.
- b) Linda Rhodes discussed the subcommittee's process for forming the Objectives.
- c) Group discussion of objectives.
- d) Tim McDonald discussed the Behavior Risk Survey and that is done every 4-5 years in Island County. Informed group that CDC would need to review and clear any survey that EHAT developed before implementing.
- e) Carrie McLachlan explained the term "social marketing" that is referenced in Goal #1 under the last Objective.
- f) Discussed using data that is "peer reviewed" to ensure science-based research. EHAT group agreed that science-based data on EH Issues would be acceptable instead of requiring peer-reviewed data. Noted that this topic is reserved to be revisited, if at any time in the future, an EHAT member deems it necessary.
- g) Discussed Goal #4, Objective: "Provide reports to elected officials and stakeholders." EHAT discussed keeping the Board of Health informed of group process on a regular basis.
- h) Discussed Goal #4, Objective: "Increase interaction between citizens and elected officials." Discussed possibly appointing an EHAT member to be the Public Relations Person, to provide media with newsworthy items, publish press releases, publish meeting time and dates. EHAT members invited to consider volunteering for this position.
- i) The EHAT group adopted the Goals and Objectives as written by Subcommittee members.

**3. Vision Presentation and Discussion**

- a) Subcommittee group consisted of Toni Dinelli, Henry Powers, Matt Sullivan, Jill Usher.
- b) Subcommittee members presented Draft Vision Statement and reviewed how they developed it.
- c) EHAT group discussed draft Vision Statement and suggested changes.
- d) EHAT agreed upon changes in the Vision Statement to read: A representative Island County group dedicated to a community based, data supported process to develop realistic solutions to Environmental Health concerns deemed important by Island County residents.
- e) Meeting adjourned for a 5-minute break.

**4. Discuss Task 5: Generation of EH Issue List**

- a) Celine explained sources used for the starting draft of the EH Issues List, and presented sources.
- b) Reviewed handout explained sources.
- c) Sources were available in the back of the meeting room, and will be available at the next meeting for review by those who are interested.
- d) Celine discussed the need to get the Issue List to a manageable size as part of Task 5, and presented a possible process for prioritizing issues in January.
- e) EHAT agreed to use process presented.
- f) Requested volunteers to form a subcommittee group to cluster like items on the issue list. They are not to eliminate any items, just group them.
- g) The Subcommittee group will present clustering at the January meeting.
- h) EHAT members who volunteered for the subcommittee are: Sheilagh Byler, Nels Konnerup, David Macys, Laurie Mosolino, Jodi Samek.

**5. Discuss New EH Issues**

- a) EHAT Group suggested "Smallpox" be added to the Issues List.
- b) Any additional Issues to be added to the list need to be emailed or called to Celine by December 30<sup>th</sup>, before the subcommittee group meets.

**6. Homework Assignment & Discussion of Next Meeting**

- a) Read Task 6 & 7
- b) Review the process to get the EH Issue List to a manageable size.

**Adjourn:** The meeting was adjourned at 7:41 pm.