

**ICEHI/PACE-EH
Environmental Health Assessment Team (EHAT)**

MINUTES

Date: Thursday, September 19, 2002
Time: 5:30pm – 7:30pm
Location: Heller Road Fire Station #25, 2720 Heller Road, Oak Harbor, WA

Present: Tom Baxter, Phyllis Brett, Roger Case, Lisa Clark, Joline DeVos, Toni Dinelli, Wesley George, Kevin Rio Kiper, Nels Konnerup, Mark Lathrop, Duke LeBaron, David Macys, Steve Markle, Kristy Miller, Laurie Mosolino, Marie Piper, Henry Powers, Dana Pratt, Linda Rhodes, Reece Rose, Jodi Samek, Jack Sharpe, Matt Sullivan, Jill Usher

Excused: Sheilagh Byler, Jim Patton

Guest: Wendy Patton

Staff: Celine Servatius, Tim McDonald, Keith Higman, Nancy Farnsworth

Call to Order: The scheduled meeting of the Environmental Health Assessment Team was called to order at 5:30pm by Marie Piper EHAT Steering Committee Chair.

Agenda Items:

1. Introductions

- a) Heller Road Fire Station noted as being location for future meetings.
- b) EHAT Meeting to be scheduled the 3rd Thursday of every month.
- c) All EHAT Members and staff participated in introductions.

2. Welcome to Island County Environmental Health Initiative (ICEHI / PACE)

- a) Presentation given by Tim McDonald on Roles & Responsibilities, PACE Process, Challenges, Lessons Learned, Insight for the Future.
- b) Handout given.

3. Brief Overview of Project (Phases)

- a) Presentation by Keith Higman on the 13 Tasks of the PACE-EH Model.
- b) Handout given.

4. Discuss Binder Contents

- a) Binder reviewed by Celine Servatius Project Coordinator.

5. Establish Ground Rules for the Group.

- a) Discussion led by Celine and Marie.
- b) Ground rules established.

6. Homework Assignment & Discussion of Next Meeting

- a) Homework:
 - 1. Review binder contents.
 - 2. Read PACE-EH Manual Tasks 1-4.
 - 3. Talk to friends & neighbors about Environmental Health Issues.
- b) Next Meeting:
 - 1. Elect a EHAT Committee Chair & Vice Chairperson.
 - 2. Start discussion of Goals and Objectives.

Adjourn: The meeting was adjourned at 7:30pm.

**Next Meeting: October 17, 2002, 5:30pm – 7:30pm @ Heller Road Fire Station
(Please RSVP so we can plan for that meeting)
Please call (360) 679-7350, ext. 7263 or e-mail celines@co.island.wa.us if you are unable to attend.**