

ICEHI/PACE-EH
Environmental Health Assessment Team (EHAT)
MINUTES

Date: Thursday, October 16, 2003
Time: 5:30pm – 7:30pm
Location: Heller Road Fire Station, Oak Harbor, WA

Present: Roger Case, Lisa Clark, Joline DeVos, Toni Marie Dinelli, Wes George, Nels Konnerup, David Macys, Jim Patton, Dana Pratt, Linda Rhodes, Jill Usher

Staff Present: Keith Higman, Tim McDonald, Nancy Farnsworth, Celine Servatius

Excused: Tom Baxter, Phyllis Brett, Sheilagh Byler, Mark Lathrop, Duke LeBaron, Steve Markle, Kristy Miller, Laurie Mosolino, Henry Powers, Marie Piper, Jodi Samek, Jack Sharpe Jr., Matt Sullivan

Absent: Kevin Rio Kiper, Reece Rose,

Guest: Barbara Saugen, Joyce Christiansen, Karen Grossman

Call to Order: Jim Patton acting Chair in the absence of Tom Baxter EHAT Chair. The meeting of the Environmental Health Assessment Team was called to order at 5:35pm.

Agenda Items:

1. Review Minutes, Introductions

- a) Minutes from the September EHAT meeting accepted as written.

2. Events of Interest

- a) Discussed the following events: Low Impact Development Presentation – Jim attended and gave feedback; King County PACE visit – Celine discussed their interest in our program, EHAT members Laurie Mosolino and David Macys attended and answered questions; Walk Across Coupeville, Foot Prints & Bike Tracks Conference – Attended by Phyllis Bret and Nancy Farnsworth, Camano Town Meeting – Dana Pratt gave a presentation on EHAT and David Macys discussed CHAB; Water Presentation on Camano – Presentation by the WRAC, Social Marketing Training – Training in Dec., interest sheet circulated for signatures.

3. Communication Plan

- a) Celine reviewed the Draft Communication Plan handout.
- b) Discussed plan to seek out EHAT presentations in different community groups and service organizations.
- c) Stressed the importance of each member learning to do presentations, and talking about the progress of EHAT.
- d) Discussed press releases and each subcommittee group writing one on their progress. And possibly do a press release requesting walking audits.
- e) Mentioned that EHAT community members need to do the presentations, and communicate what EHAT is doing. The success of the group depends on how the issues are presented.

4. David Macys Demo Talking Point Presentation

- a) David Macys presented the Talking Point handout as a demo of a presentation given in the community.
- b) Discussed the importance of identifying the target group audience before hand. Suggested that you practice and time the presentation.
- c) Recommendations as additions to the handout: EHAT members were appointed by the BOH, EHAT reports to the Board of Health and receives staff support, Project is grant funded and reports to the CDC, describe what EHAT is doing and what will be produced as a final product, ask for volunteers and tell how they can help.
- d) Requested that staff send to EHAT members the Water Rights Processing paper by the WRAC.

5. Introduce Ranking Options & Select Method

- a) Celine presented the ranking options and selection methods as outlined in the PACE manual.
- b) Discussed prioritization and looking at different factors: the availability of support in the community, financial support, political support, social support, which is the most doable, and what will be the impact.
- c) Discussed the issue voting and that EHAT would have to agree on a voting process. Votes could be tabulated at the meeting, and the next step would be to set priorities for action.
- d) EHAT members expressed concern about doing the ranking and prioritization together.
- e) Acting EHAT Chair Jim Patton suggested that we continue this discussion and allow everyone time to express their opinions. Group agreed to continue and forgo the time allotted for Subcommittee Group Work.
- f) Discussed the proposed ranking and prioritization method in the PACE manual. EHAT member inquired about the need to look for community support, and if that would influence or eliminate an issue from selection. Another member suggested that EHAT focus on action plans that can be carried out to completion, considering costs, resources available, and community support. Another member suggested that Task 10 would look at the issue from an emotional angle while evaluating the health risk, and Task 11 will look at confidence in the data, while adding together all the variables to get the final issue.
- g) Agreed to discuss the issue of ranking and prioritization next month, and for EHAT to agree on a method of issue selection.

6. Homework Assignment

- a) Review draft profile for your subcommittee
- b) Read Task 10 on Ranking.

Adjourn: The meeting was adjourned at 7:37 pm.