

**ICEHI/PACE-EH
Environmental Health Assessment Team (EHAT)**

MINUTES

Date: Thursday, April 15, 2004
Time: 5:30pm – 7:30pm
Location: Heller Road Fire Station, Oak Harbor, WA

Present: Sheilagh Byler, Roger Case, Lisa Clark, Joline DeVos, Toni Marie Dinelli, Wes George, Nels Konnerup, Kristy Miller, Laurie Mosolino, Jim Patton, Marie Piper, Linda Rhodes, Reece Rose, Jodi Samek, Matt Sullivan, Jill Usher

Staff Present: Keith Higman, Tim McDonald, Celine Servatius.

Excused: Tom Baxter, Phyllis Brett, Nancy Farnsworth, David Macys, Dana Pratt, Jack Sharpe Jr., Jill Usher.

Absent: Kevin Kiper, Mark Lathrop, Steve Markle, Henry Powers

Guest: Barbara Saugen

Call to Order: Linda Rhodes chaired the scheduled meeting of the Environmental Health Assessment Team, in the absence of chair Tom Baxter. Called to order at 5:35pm.

Agenda Items:

1. Review Minutes from March 18, 2004 Meeting, Guest Introductions, Review the BOH/CHAB Meeting

- a) Minutes were accepted as written.
- b) Recognized visiting BOH member Barbara Saugen.
- c) Summary of the BOH/CHAB by Linda Rhodes: Tom Baxter presented the history of EHAT, Matt Sullivan presented Walkable Island County and Dumping, Linda Rhodes presented West Nile Virus and Arsenic in the Drinking Water. Received positive feedback from those that attended.

2. Discuss EH Issue Scorecard Results – “Gut Check”

- a) On track with the EHAT timeline. Have accomplished Task 10 and 11.
- b) Final order of EH Issues: Dumping, Walkable Island County, West Nile Virus, Drinking Water: Arsenic.
- c) Issue scorecards results were clustered together with a gap between the first two and the second two issues.
- d) Discussed options and asked questions: Do we do one or two issues? If one issue is worked on, how do we divide the responsibility? If two issues are worked on, how do we take on that?
- e) Discussed demands on members and how we would build interest.
- f) Acting chair reviewed components of Task 12 and noted that some of the steps have been done by profiles, but selecting intervention might be hard to accomplish.
- g) Discussed that finding out what has been done and what can be done, might be complex.
- h) Suggested that Task 12 have a pilot or trial as part of each plan. Communication Plan should be a component.
- i) Discussed that other community efforts could serve as examples or more partners could be involved.

3. Development of Action Plan for Priority EHAT Issues

- a) Discussed what the "action plan" means. Summation of issue papers, expand upon resources, partners, EHAT should document and summarize issue and recommend action for implementation.
- b) Discussed bringing in other partners in the community, facilitate meeting of experts, bring in groups in Island County together and not trying to serve the community by ourselves. Get buy in by including other groups in pilot survey before survey.
- c) EHAT action plan: surveys, plan forums, help develop joint action plan from forum. Need to develop scope and how broad to define the action plan.

4. Discuss Task 12 – Group Overview

- a) Suggestion given to start working with one issue and then pick up second issue after success on the first issue and barriers.
- b) Motion presented, seconded and accepted by EHAT to start with one issue: Illegal Dumping and if it progresses well with measurable success, then consider picking up the unspecified second issue.

5. Establish Subcommittees for Each Issue

- a) Established Subcommittee Working Group. Work on the goal, which is to eliminate illegal dumping in Island County. The objectives are to conduct littler survey, identify partners and convene dumping forum.
- b) Discussed using a survey to be a baseline and that indication needs to reflect issue. Suggested doing the survey at the same time each year.
- c) Suggested that if BOH officially appoints members, then it may last longer.
- d) Possible partners identified as law enforcement (Meth Labs), Road caretakers, judges, etc.
- e) Suggested to use social marketing.
- f) Discussed having two working groups: 1. Forum, 2. Survey
- g) EHAT members who volunteered: Forum Working Group – Roger Case, Jim Patton, Wes George, Reece Rose, Kristy Miller (conceptual head), Marie Piper. Survey Working Group- Toni Dinelli, Matt Sullivan, Joline DeVos, Laurie Mosolino (conceptual head), Linda Rhodes (back-up), Nels Konnerup (at large).
- h) Meeting dates to be coordinated.

6. Discuss Homework and Next Meeting

- a) Study Task 12 in the PACE Manual about developing an action plan.

Adjourn: The meeting was adjourned at 7:30pm.