

GUIDE FOR APPROVAL OF A PUBLIC WATER SUPPLY FOR TWO-PARTY WELLS

(Two Connection Maximum)

If connection to an existing approved water system is not available, the following steps are needed to complete the approval process

1. WELL SITE INSPECTION:

A \$421.00 fee is charged for well site inspections. Following the inspection, recorded copies of well site protection covenants may be required for final well site approval.

- A. Control of a 100-foot pollution control radius must be established.
- B. In areas classified as high or very high risk of seawater intrusion, evaluation of potential aquifer impact under direction of the Island County Hydrogeologist will be required prior to well site approval.
- C. If nearby systems are identified by ICHD for potential service, a Certificate of Water Service Availability form will need to be submitted to verify unavailability.

2. TWO PARTY REVIEW:

A \$339.00 fee is charged for Two Party package review. Review is expedited if design package is submitted in whole after obtaining well site approval.

- A. A scaled plot plan showing the location of the well relative to property lines, drainfields, septic tanks and lines, buildings and 100ft. sanitary control area radius.
- B. A copy of the well driller's report (well log).
- C. A copy of the complete Inorganic Chemical analysis and Bacteriological analysis by a state certified laboratory.
- D. A copy of a **draft** Water Users' Agreement (Operation and Maintenance Agreement) to be reviewed by this department prior to recording. Once you are notified that the Water Users' Agreement is sufficient, finalize and record this document. Submit a **recorded** copy of this document that bears the Auditor's recording number.
- E. A separate pump test to determine the capacity of the well prepared in accordance with the Island County Standard Pumping Test policy. Note: The well needs to be pumped for 4 hours after the drawdown has stabilized to within 0.1 feet/hour.

3. After the satisfactory review of your complete package, you will receive a letter approving the water system for installation. Once installed a Certification of Completion must be filled out and returned along with a copy of the receipt for the three water meters installed (one at the well head and one to each parcel).

4. After all the above has been completed you will receive a water system approval letter that includes your water system I.D.#.