

**FORM  
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**ISLAND COUNTY PLANNING AND COMMUNITY DEVELOPMENT  
APPLICATION FOR  
SHORELINE EXEMPTION**

Application packages must be submitted in person to Island County Planning & Community Development. Submit the **original plus 3 copies** of the complete and collated application packages.

You will use this form if you are proposing shoreline development that is exempt from a shoreline development permit (Form Q). Washington Administrative Code (WAC) 173-27-040 establishes a list of activities, uses and developments that are exempt from the shoreline development permit process. Exempt does not mean exempt from shoreline rules and regulations, nor does it mean exempt from County review. Exempt simply means that your proposal does not have to be reviewed through the shoreline development permit process which is generally a longer County permit process that also involves State Department of Ecology review.

**Use the front and back of this sheet to determine if this is the correct form and if you are ready for application submittal.**

Check all boxes that apply	Pertinent Information
<input type="checkbox"/> Replace an existing, functional bulkhead <input type="checkbox"/> Replace an existing, functional dock, float or gangway <input type="checkbox"/> New construction or repair that costs less than \$5,000 (including labor)	<ul style="list-style-type: none"> <li>• For new structures or for replacement of a structure that is no longer functional you must use Form Q.</li> <li>• You will need to submit a building permit once the shoreline development permit has been approved.</li> <li>• You will need to contact the Washington State Department of Fish and Wildlife to determine if they will also require a Hydraulic Project Approval.</li> </ul>
<input type="checkbox"/> New bulkhead for the purposes of protecting an existing Single Family Residence <input type="checkbox"/> New or replacement stairway/tramway down a bluff associated with a Single Family Residence <input type="checkbox"/> New or replacement stormwater tightline associated with a Single Family Residence	<ul style="list-style-type: none"> <li>• For any proposed structures you will need to submit a building permit once the shoreline development permit is approved.</li> <li>• You will need to contact the Washington State Department of Fish and Wildlife to determine if they will also require a Hydraulic Project Approval.</li> </ul>
<input type="checkbox"/> Other: Please describe in the available box and indicate why your proposal is exempt:	<hr/> <hr/> <hr/>

## BEFORE YOU BEGIN

**Please answer the following questions before you complete and submit this application. Failure to do so may result in delays in the permit process after you have submitted the application.**

1. What is the shoreline environment designation for your parcel? The County has maps that show this information which you can obtain by calling us, stopping by to look at the map or viewing the maps on the website at [www.islandcounty.net/planning](http://www.islandcounty.net/planning). Shoreline environment designation: \_\_\_\_\_

2. Is your proposed project within 75 feet of a county mapped marine Fish and Wildlife Habitat Conservation Area? \_\_\_\_\_ If yes, you must provide a Biological Site Assessment with this application if you are proposing new construction. This requirement does not apply to repair and replacement of existing structures.

3. Are you proposing to expand the footprint of an existing dock, float, pier, gangway or other overwater structure? \_\_\_\_\_ If yes, this is not the proper form. Because expansions are not exempt activities you will need to use Form Q.

4. Are you proposing a bulkhead on a beach which currently does not have a bulkhead on either of the adjacent lots or that is located at the toe of a bluff? \_\_\_\_\_ If yes, you must show through a Coastal Geologic Report that a bulkhead is necessary for the protection of your home or the reasonable use of your property. The report must address alternatives other than bulk heading such as soft shore protection.

5. Are you proposing to repair an existing jetty, groin, breakwater, boat ramp, boat launch or boat house that extends seaward of the ordinary high water mark? \_\_\_\_\_ If yes, you must show through a Coastal Geologic Report that the proposed development will not adversely affect natural shoreline processes, adjacent properties and fish and wildlife habitat.

6. Is your parcel or proposed project in a known archaeological area? \_\_\_\_\_ If yes, you must submit an archaeological report that identifies any existing resources and how they will be protected.

7. Are you proposing to clear and/or grade in a geologically hazardous area (e.g. on a bluff or within 100 feet of the top or toe of a bluff)? \_\_\_\_\_ If yes, you must submit a geotechnical engineering report.

1. What are the existing uses and structures (including septic systems) that are currently on the site (e.g. vacant, single family residential, pasture)? Attach photos if available. \_\_\_\_\_

2. Describe the purpose and nature of the shoreline development activities. Provide as much detail as possible, including method of construction/installation, construction materials, duration of project, hours of operations, how the site will be accessed, potential short and long term impacts to the neighboring uses and measures to mitigate those impacts. Also describe alternatives that were considered. \_\_\_\_\_

3. Please provide a description of the sequence of activities related to the project (e.g. (1) excavate for new bulkhead, (2) install rip-rap, (3) backfill). \_\_\_\_\_

4. Describe the equipment to be used and how the equipment will access the beach or location(s) for the proposed work (e.g. from the road, the parcel, a public beach access, by barge). \_\_\_\_\_

5. Will this project result in any structures being located seaward of the ordinary high water mark? Please describe: \_\_\_\_\_

6. What is the total cost of the proposed development (materials and labor)? \$ \_\_\_\_\_

7. Please provide the following information pertaining to any clearing and/or grading activities:

a. Total amount of cut/excavation proposed: \_\_\_\_\_ cubic yards; b. Total amount of fill: \_\_\_\_\_ cubic yards

c. Total amount of fill proposed from an offsite source: \_\_\_\_\_ cubic yards

d. Identify the source(s) of fill material (e.g. from the south part of the parcel; off-site from parcel number...):

\_\_\_\_\_

\_\_\_\_\_

e. How will the excavated materials be used and where will they finally be located? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

f. If materials will be exported from the site, provide the amount in cubic yards, the address and parcel number of the receiving site and the location of where the material will be placed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

g. What is the maximum height of cut of the proposed fill: \_\_\_\_\_ feet; and the maximum fill: \_\_\_\_\_ feet

h. All sites have stormwater runoff from such things as gutters, driveways, roads, cleared areas, or new impervious surfaces. Describe how stormwater will be managed. Please be specific (e.g. runoff from gutters and parking areas will be infiltrated by a drywell located near the Southeast corner of the house, or runoff from driveway will be captured in a catch basin and routed to a tight line over the bluff to the beach). An answer of "no runoff" is not acceptable. \_\_\_\_\_

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8. Describe any noted evidence of erosion on the site: \_\_\_\_\_

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